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NOTICE OF MEETING

Meeting	Policy and Resources Select Committee
Date and Time	Friday, 21st January, 2022 at 10.00 am
Place	Ashburton Hall, Ell Court, Winchester
Enquiries to	members.services@hants.gov.uk

Carolyn Williamson FCPFA
Chief Executive
The Castle, Winchester SO23 8UJ

FILMING AND BROADCAST NOTIFICATION

This meeting may be recorded and broadcast live on the County Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Filming Protocol available on the County Council's website.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

All Members who believe they have a Disclosable Pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to Part 3 Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore all Members with a Personal Interest in a matter being considered at the meeting should consider, having regard to Part 5, Paragraph 4 of the Code, whether such interest should be declared, and having regard to Part 5, Paragraph 5 of the Code, consider whether it is appropriate to leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with the Code.

3. MINUTES OF PREVIOUS MEETING (Pages 5 - 8)

To confirm the minutes of the previous meeting on 19 November 2021.

4. DEPUTATIONS

To receive any deputations notified under Standing Order 12.

5. CHAIRMAN'S ANNOUNCEMENTS

To receive any announcements the Chairman may wish to make.

6. 2022/23 REVENUE BUDGET REPORT FOR CORPORATE SERVICES
(Pages 9 - 28)

For the Select Committee to pre-scrutinise the proposed 2022/23 Revenue Budget for Corporate Services.

7. 2022/23 REVENUE BUDGET REPORT FOR CULTURE, COMMUNITIES AND BUSINESS SERVICES (CORPORATE HEALTH AND SAFETY) (Pages 29 - 42)

For the Select Committee to pre-scrutinise the proposed 2022/23 Revenue Budget for Culture and Communities and Business Services (Corporate Health and Safety).

8. 2022/23 REVENUE BUDGET REPORT FOR CULTURE, COMMUNITIES AND BUSINESS SERVICES (EMERGENCY PLANNING) (Pages 43 - 56)

For the Select Committee to pre-scrutinise the proposed 2022/23 Revenue Budget for Culture and Communities and Business Services (Emergency Planning).

9. 2022/23 REVENUE BUDGET REPORT FOR CULTURE, COMMUNITIES AND BUSINESS SERVICES (Pages 57 - 74)

For the Select Committee to pre-scrutinise the proposed 2022/23 Revenue Budget for Culture and Communities and Business Services.

10. 2022/23 TO 2024/25 CAPITAL PROGRAMME REPORT FOR CCBS
(Pages 75 - 102)

For the Select Committee to pre-scrutinise the proposed 2022/23 to 2024/25 Capital Programme for Culture and Communities and Business Services.

11. SERVING HAMPSHIRE - 2021/22 HALF YEAR PERFORMANCE REPORT (Pages 103 - 134)

To consider a report of the Director HR, OD, Communications and Engagement on performance against the Serving Hampshire Strategic Plan for 2021-2025.

12. ANNUAL IT UPDATE REPORT (Pages 135 - 142)

To consider a report of the Director of Operations summarising the main IT activity over the past year and outlining the priorities ahead.

13. APPROVAL OF WORKING GROUP (Pages 143 - 146)

To consider a report of the Chief Executive seeking approval for the setting up of 20mph Speed Limit Policy Review Task and Finish Working Group to be undertaken by the Economy, Transport and Environment (ETE) Select Committee.

14. WORK PROGRAMME (Pages 147 - 154)

To consider the Committee's forthcoming work programme.

ABOUT THIS AGENDA:

On request, this agenda can be provided in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING:

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please contact members.services@hants.gov.uk for assistance.

County Councillors attending as appointed members of this Committee or by virtue of Standing Order 18.5; or with the concurrence of the Chairman in connection with their duties as members of the Council or as a local County Councillor qualify for travelling expenses.

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Agenda Item 3

AT A MEETING of the Policy and Resources Select Committee of HAMPSHIRE COUNTY COUNCIL held at The Castle, Winchester on Friday, 19th November, 2021

Chairman:

* Councillor Jonathan Glen

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|-----------------------------|---|
| * Councillor Tom Thacker | * Councillor Stephen Philpott |
| Councillor Graham Burgess | * Councillor Jackie Porter |
| * Councillor Adrian Collett | * Councillor Bill Withers Lt Col (Retd) |
| * Councillor Alex Crawford | Councillor Derek Mellor |
| * Councillor Tim Davies | * Councillor Stephen Parker |
| * Councillor Zoe Huggins | |
| * Councillor Wayne Irish | |
| * Councillor Peter Latham | |
| * Councillor Rob Mocatta | |
| * Councillor Kirsty North | |

*Present

Also present with the agreement of the Chairman: Councillor Steve Forster, Executive Member for Commercial Strategy, Estates and Property.

22. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Graham Burgess. Councillor Stephen Parker attended the meeting as the Conservative substitute.

23. DECLARATIONS OF INTEREST

Members were mindful that where they believed they had a Disclosable Pecuniary Interest in any matter considered at the meeting they must declare that interest at the time of the relevant debate and, having regard to the circumstances described in Part 3, Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter was discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore Members were mindful that where they believed they had a Non-Pecuniary interest in a matter being considered at the meeting they considered whether such interest should be declared, and having regard to Part 5, Paragraph 2 of the Code, considered whether it was appropriate to leave the meeting whilst the matter was discussed, save for exercising any right to speak in accordance with the Code.

No declarations were made.

24. MINUTES OF PREVIOUS MEETING

The minutes of the last meeting held on 24 September 2021 were agreed as a correct record and signed by the Chairman.

25. **DEPUTATIONS**

No deputations were received for this meeting.

26. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman welcomed Councillor Zoe Huggins to her first meeting of the Select Committee, replacing Councillor Elaine Still. He also welcomed Councillor Steven Forster, Executive Member for Commercial Strategy, Estates and Property to the meeting.

27. **HAMPSHIRE COMMUNITY SAFETY STRATEGY GROUP**

The Committee considered a report of the Director of Adults' Health and Care giving an update on the work of the Hampshire Community Safety Strategy Group (HSSG). Accompanying this report, Members also received a presentation on County Lines and local drugs networks.

The Director advised on the Group's priorities going forward and gave a brief summary of the key objectives for each. Under Priority 2, it was noted that Maggie Blyth had recently been appointed as the National Police Lead for Violence Against Women and Girls, to coordinate police action across England and Wales.

The Committee noted the positive progress made by the Group, especially providing assurance around collaborative activities throughout, and emerging from the Covid-19 pandemic. It was also noted that it had set a sound, evidence-based set of priorities and an assurance framework for effective collaboration for the next two years.

The Select Committee then received a joint presentation from the Willow Team in Children's Services and a representative from the Police Missing Exploited and Trafficked (MET) team, on the county-level multi-agency working on exploitation, serious violence and drug related harm through organised crime, including how this related to concerns regarding anti-social behaviour in local communities.

Members heard about the complex issues involved in child exploitation and the 'county lines' model used by organised criminal gangs, which included using children to carry and sell drugs. Often the arrangements cross local authority boundaries and that Hampshire children could be drawn in by gangs based in London. Members asked questions to clarify points and debated what they had heard.

The Committee thanked officers for their time and asked if a smaller session on County Lines could be included on the Member Briefing Programme. This suggestion would be followed up by officers.

RESOLVED:

1. That the Committee notes the progress on the work of the Hampshire Community Safety Strategy Group (HCSSG), including the role in providing oversight and assurance of collaborative arrangements at the Hampshire county-level to address community safety priorities.
2. That the Committee notes the contents of the presentation.

28. **CONDUCTING CONSULTATIONS AT HAMPSHIRE COUNTY COUNCIL**

The Committee received a report and presentation from the Director of HR, Organisational Development and Communications and Engagement on how the County Council conducted consultations.

Key elements of the County Council's approach to consultation were outlined which included reference to the legal and policy framework for consultation. Practical examples of how these were applied were shown.

A number of detailed questions were answered including the needs of all residents wishing to take part in consultations and the ease of access.

RESOLVED:

That the report and presentation be noted.

29. **APPROVAL OF WORKING GROUPS**

The Committee considered a report of the Chief Executive seeking approval to the setting up of two working groups in relation to Income Generation for the Culture and Communities Select Committee and the SP23 Savings Programme Proposals for the Health and Adult Social Care Select Committee.

RESOLVED:

1. That the Policy and Resources Select Committee supports the proposed Income Generation Task and Finish Working Group to be undertaken by the Culture and Communities Select Committee.
2. That the Policy and Resources Select Committee supports the proposed Working Group on Adults' Health and Care SP23 Savings Programme Proposals to be undertaken by the Health and Adult Social Care Select Committee.

30. **WORK PROGRAMME**

The Committee received a report of the Chief Executive regarding the Committee's work programme.

RESOLVED:

That the work programme be approved.

Chairman,

HAMPSHIRE COUNTY COUNCIL

Front Cover Report

Committee:	Policy and Resources Select Committee
Date:	21 January 2022
Title:	2022/23 Revenue Budget Report for Corporate Services
Report From:	Chief Executive, Director of Corporate Operations, Director of HR, Organisational Development, and Communications and Engagement and Head of Law and Governance

Contact name: Anne Hibbert – Head of Finance

Tel: 0370 779 7883

Email: anne.hibbert@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to set out proposals for the 2022/23 budget for Corporate Services in accordance with the Councils Medium Term Financial Strategy (MTFS).
2. The Executive Member for Policy and Resources is requested to approve the proposals for submission to Cabinet and County Council in February 2022.

Recommendations

That, in regard to the Corporate Services revenue budget, the Select Committee either:

supports the recommendations being proposed to the Executive Member for Policy and Resources

Or:

agrees any alternative recommendations to the Executive Member for Policy and Resources, with regards to the proposals set out in the attached report.

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HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Policy and Resources
Date:	25 January 2022
Title:	2022/23 Revenue Budget Report for Corporate Services
Report From:	Chief Executive, Director of Corporate Operations, Director of HR, Organisational Development, and Communications and Engagement and Head of Law and Governance

Contact name: Anne Hibbert – Head of Finance

Tel: 0370 779 7883

Email: anne.hibbert@hants.gov.uk

Section A: Purpose of this Report

1. The purpose of this report is to set out proposals for the 2022/23 budget for Corporate Services in accordance with the Council's Medium Term Financial Strategy (MTFS) approved by the County Council in November 2021. It also proposes a revised budget for Corporate Services for 2021/22.

Section B: Recommendation(s)

To approve for submission to the Leader and the Cabinet:

2. The revised revenue budget for 2021/22 as set out in Appendix 1.
3. The summary revenue budget for 2022/23 as set out in Appendix 1

Section C: Executive Summary

4. This report provides the summary outputs of the detailed budget planning process undertaken by Corporate Services for 2022/23 and the revised budget for 2021/22. This process has been undertaken against a backdrop of considerable uncertainty, both in terms of the resources available to the Council and the ongoing impacts of Covid-19 on service delivery. As we transition towards a 'new normal', the distinction between latent and longer term Covid impacts and 'business as usual' financial pressures is difficult to establish. For the purposes of budget setting, the impact of Covid-19 continues to be dealt with as a discrete one-off financial impact as far as possible, separate from the business as usual medium term financial strategy.

5. The 2021 Spending Review announced a 3% per annum real terms increase in local government core spending power to 2024/25. In 2022/23, local authorities will benefit from a considerable boost to grant funding allocated through the single year local government finance settlement, however this is set against a requirement for £26m additional grant as part of the SP2023 programme. The Spending Review has therefore not diminished the challenges that the authority faces in securing financial sustainability over the medium term.
6. The current financial strategy, which the County Council operates, works on the basis of a two year cycle of delivering departmental savings targets, with deficits in the intervening years being met from the Budget Bridging Reserve (BBR). In line with this strategy, there will be no new savings proposals presented as part of the 2022/23 budget setting process. Savings targets for 2023/24 were approved as part of the MTFs in July 2020 and detailed savings proposals, developed through the Savings Programme to 2023 (SP2023), were agreed by Cabinet and County Council during October and November last year.
7. The anticipated delay to delivery of some aspects of the existing Transformation to 2019 (Tt2019) and Transformation to 2021 (Tt2021) programmes has been factored into our financial planning, and a combination of one-off corporate and departmental funding will be provided to bridge the forecast savings gap in 2021/22 and 2022/23. As of November 2021, £9m of Tt2019 savings and £38m of Tt2021 savings have yet to be delivered, in addition to the £80m of SP2023 savings required by 2023/24. The Council therefore faces the substantial challenge of delivering three overlapping change programmes, requiring a total of £127m budget savings. Corporate Services has fully achieved all previous savings targets and is thus in a good position to continue to provide professional support to other departments in delivering their transformation and savings programmes and also focus on the Corporate Services savings programme for 2023.
8. The report also provides an update on the business as usual financial position for the current year as at the end of October and the outturn forecast for the Department for 2021/22, excluding the financial impact of Covid-19, is a budget saving of £2.4m.
9. The proposed budget for 2022/23 analysed by service is shown in Appendix 1.
10. This report seeks approval for submission to the Leader and Cabinet of the revised budget for 2021/22 and detailed service budgets for 2022/23 for Corporate Services. The report has been prepared in consultation with the Executive Member and will be reviewed by the Policy and Resources Select Committee. It will be reported to the Leader and Cabinet on 8 February 2022 to make final recommendations to County Council on 17 February 2022.

Section D: Contextual Information

11. The Medium Term Financial Strategy (MTFS) update presented to Cabinet and County Council in October and November respectively, addressed the challenges of long term financial planning in an environment of significant uncertainty, in respect of both ongoing spending commitments and the national funding position for the local government sector.
12. The 2021 Spending Review represents the first multi-year budget since 2016/17 following single year spending announcements in 2019 and 2020 linked to uncertainty surrounding the UK's exit from the EU and recently the economic impacts and fiscal response to Covid-19. Whilst the additional certainty offered by a multi-year settlement is welcome, it is disappointing that local authority funding will remain relatively flat in 2023/24 and 2024/25. The settlement therefore does not present a long term solution to funding growth in service demand, for which the Council has lobbied the government for a number of years.
13. The impact of Covid-19 continues to be dealt with as a discrete one-off financial impact, separate from the business as usual medium term financial strategy. The budget summary presented in this report does not take account of Covid impacts as these will be centrally funded on a one-off basis in line with the pressures reported by departments in their financial monitoring returns. However, it should be noted that as we transition towards a 'new normal' post-pandemic, the distinction between latent and longer term Covid impacts and 'business as usual' financial pressures is difficult to establish. The complex inter-relationship between numerous variables post-pandemic makes forecasting challenging, but based on recent analysis carried out as part of detailed budget preparation work, the medium term forecast for departmental spending now anticipates significant pressure building by 2024/25 within Adults' and Children's social care.
14. The current financial strategy which the County Council operates, works on the basis of a two year cycle of delivering change to release resources and close the anticipated budget gap. This provides the time and capacity to properly deliver major transformation programmes every two years, with deficits in the intervening years being met from the Budget Bridging Reserve (BBR) and with any early delivery of resources retained by departments to use for cost of change purposes or to cash flow delivery and offset service pressures. The model has served the authority well.
15. The County Council's action in tackling its forecast budget deficit and providing funding in anticipation of further reductions, places it in a strong position to produce a 'steady state' budget for 2022/23, giving itself the time and capacity to develop and implement the SP2023 Programme to deliver the next phase of savings totalling £80m by April 2023. This also avoids the worst effects of sudden and unplanned decisions on service delivery and the most vulnerable members of the community.

16. Consequently, there are no new savings proposals to be considered as part of the 2022/23 budget, however other factors will still affect the budget, such as the publication of specific grant allocations and potential increases in unavoidable pressures such as inflation.
17. The Autumn Budget and Spending Review announcement took place on 27 October 2021 and the key elements were as follows:
- Local government Core Spending Power will increase by 3% per year in real terms in the period to 2024/25, however this includes raising Council tax and the Adult Social Care (ASC) Precept by the maximum permitted increases.
 - Over the next three years, local authorities will be allowed to increase core council tax by up to 2% per year without a referendum. In addition, ASC authorities will be allowed to raise the ASC Precept by 1% each year. The MTFS assumes that the Council will have the flexibility to raise the ASC Precept by 2% each year and the reduction in the available precept therefore presents a further funding shortfall for the Council of £7m in 2022/23 and £14m by 2023/24.
 - An additional £4.8bn grant funding was announced for social care and other services to 2024/25. This includes around £1.5bn per year to be distributed through the local government finance settlement in addition to an extra £200m for the Supporting Families Programme and over £70m to boost cyber security and to further strengthen local delivery and transparency.
 - The Spending Review confirmed that £3.6bn of the additional £5.4bn funding for adult social care reforms announced on 7 September 2021 will be routed through to local government. The funding is expected to cover all additional costs resulting from the personal care cap and revised capital limits.
 - Included within the Department of Health and Social Care settlement was an additional £1.7bn over three years to improve the wider social care system, including the quality and integration of care. At least £500m of this will be allocated to improve qualifications, skills, and wellbeing across the adult social care workforce.
 - £2.7bn funding for local road maintenance for non-mayoral authorities over the remaining years of the parliament, equivalent to £900m per year. This allocation is expected to maintain highways funding at 2021/22 levels.
 - The government published its report on the outcome of the Fundamental Review of Business Rates. The review reaffirmed the advantages of business rates as a form of business taxation and did not propose any fundamental changes to the basis on which the tax is levied. However, the government announced a move to 3-yearly revaluations starting in 2023, a freeze on the multiplier and significant new temporary and permanent reliefs, including a 50% relief for retail, hospitality and leisure businesses

in 2022/23. Local authorities will be fully compensated for the multiplier freeze and new reliefs via Section 31 grants.

Provisional Local Government Finance Settlement

18. The Provisional Local Government Finance Settlement sets out the key funding allocations that the Council will receive from Government for the coming financial year. This year's settlement covers 2022/23 only as the allocations of funding from 2023/24 will be the subject of a review of the local government funding regime and further consultation, to be carried out in Spring 2022.
19. The key outcomes of the settlement for the County Council are show below and are split between general resources which will contribute to meeting the Council's overall budget requirement, and specific resources which are needed to meet new departmental costs:

Funding Source	2021/22 allocation (£m)	2022/23 allocation (£m)	Change (£m)
Social Care Grant	26.2	37.2	+11.0
2022-23 Services Grant	-	8.3	+8.3
Business rates grant	6.3	9.9	+3.6
Total 'general' resources	32.5	55.4	+22.9

Funding Source	2021/22 allocation (£m)	2022/23 allocation (£m)	Change (£m)
Market Sustainability and Fair Cost of Care Fund	-	3.2	+3.2
Improved Better Care Fund	30.4	31.3	+0.9
New Homes Bonus	3.9	3.4	-0.5
Total 'specific' resources	34.3	37.9	+3.6

20. The key features of the settlement are:
- A 6.3% increase in Core Spending Power, of which 3% is attributable to the grant allocations set out above and 3.3% is attributable to council tax increases (including 1% for ASC) and tax base growth. This compares with an average 7.5% increase for Shire Counties.
 - The 2022/23 Services Grant will be distributed based on the 2013/14 local government funding formula for 2022/23 only. The distribution will be re-evaluated for future years in light of the proposed review of local government funding.
 - The Market Sustainability and Fair Cost of Care Fund is part of the government's package to support the recently announced social care reforms, providing funding for local authorities to prepare their care markets for reform and move towards paying providers a fair cost of care.

There are a number of conditions associated with the funding which will require new consultation and market intervention activity and therefore it will not contribute towards meeting the budget deficit in 2022/23.

- The New Homes Bonus was expected to end in 2022/23 but will instead continue for a further year to 2023/24, albeit at a reduced level and has traditionally been used for one-off purposes by the County Council.
21. The final grant settlement for 2022/23 is not due out until January / February 2022. The impact of the final settlement will be reflected in the budget setting report to Cabinet and County Council.
 22. Corporate Services Directorates have been developing their service plans and budgets for 2022/23 and future years in keeping with the County Council's priorities and the key issues, challenges and priorities for the Department are set out below.

Section E: Departmental Challenges and Priorities

Corporate Services Directorate

23. In July 2021, the Employment in Hampshire County Council Committee approved several senior management adjustments with associated changes to the structure of the Corporate Services Department.
 - Human Resources and Organisational Development has moved from the former Corporate Resources Directorate to become part of Human Resources, Organisational Development, Communications and Engagement
 - Strategic Procurement has moved from the former Transformation and Governance Directorate to become part of Corporate Operations
24. In addition, taking account of functions that naturally aligned either to each other or to other council departments, as well as identifying which departments required additional capability or capacity of specific skill sets, the Emergency Planning, Corporate Risk Management and Health and Safety functions moved from Corporate Services to the Culture, Community and Business Services Department.
25. The former Corporate Transformation Practice has been disbanded and the budget allocated out to departments to fund their ongoing transformation activity. It was felt that this arrangement better fulfils the specific needs of departments in relation to their transformation programmes by facilitating a tailored service offering.
26. The original 2021/22 budgets set out in Appendix 1 take account of the structural changes detailed above.

Corporate Operations

27. Corporate Operations includes the following services:
- Finance
 - Pensions, Investments and Borrowing
 - Integrated Business Centre (IBC) - providing transactional services such as payroll, payments to suppliers, and resourcing services including General Enquiries – providing General Enquiry telephone, web and email contact services on behalf of the County Council, Departmental contact is now embedded in each department.
 - Information Technology
 - Strategic Procurement
 - Audit Services
28. The forecast outturn for 2021/22 for Corporate Operations confirms the successful delivery of its Transformation to 2021 (Tt2021) Programme. The Department is expecting to achieve budget savings totalling £2.0m in 2021/22, of which £1.1m relate to early delivery of its SP2023 savings target. The Department is in a strong position to deliver quality services to other departments within the County Council and to the many partner organisations who receive services from the Department.
29. Corporate Operations has an SP2023 target of £3.585m which will be delivered through a range of proposals including changes to service operating models, vacancy management and income generation. The Department also continues to play a key role in supporting transformational change across the organisation.
30. Hampshire Pension Services has recently commenced the delivery of pensions administration for two new local authority partners – Westminster City Council and the London Borough of Hillingdon. The Investments and Borrowing Team will commence provision of Treasury Management services for a new partner, the Police and Crime Commissioner for Hertfordshire, on 20 January 2022. The further expansion of these services will increase their cost effectiveness for all partners and will contribute to delivering the SP2023 target for Pensions, Investments and Borrowing.
31. Recruitment to vacant roles continues to present challenges for services including IT, Finance and Audit which is driven by demand for the associated skillsets in the wider market. The IT Service continues to require support from agency staff, particularly in providing the specialist knowledge required to deliver IT projects. However, efforts to increase the number of permanently employed staff have produced significant success in recent years, reducing agency spend on core service delivery from £1.2m in 2019 to just £0.2m in 2021.

32. The pandemic has accelerated the shift towards more flexible ways of working across home and office locations and IT continues to play a key role in supporting the implementation of communication tools to facilitate hybrid working practices. The introduction of Microsoft 365 has also brought new opportunities to innovate and increase efficiency through process automation and improvements to data accessibility, reducing the administrative support required by departments.
33. The IBC, Strategic Procurement and Audit Services have set challenging targets to sustain and increase income generation to reduce their net service cost and deliver corresponding savings. This approach requires these services to actively seek appropriate opportunities to increase partnership working in addition to delivering business as usual support to the County Council. This has benefitted the Council and its partners through building a wide base of expertise and resources across multiple authorities, improving service efficiency and resilience.

Human Resources, Organisational Development, Communications and Engagement

34. HR, OD & CE comprises:
 - Human Resources (HR) covering HR policy and casework and occupational health
 - Organisational Development (OD) and design, including leadership and management development
 - The Communications and Engagement Service, comprising Insight and Engagement, Corporate Communications, Marketing and Advertising
35. The forecast outturn for 2021/22 for HR, OD & CE confirms the successful delivery of its Transformation to 2021 (Tt2021) Programme. The Department is expecting to achieve budget savings totalling £0.4m in 2021/22. This places it in a good position to progress its SP23 target of £0.421m.
36. In addition to their business as usual activity, the HR and OD services continue to develop their offer to support the whole organisation in adapting to new ways of working. This includes updated learning and development material to facilitate hybrid working, maximising the opportunities and benefits of mixed face to face and remote working. Another strong focus for the department is further development of working practices and resources to support staff wellbeing and also to continue to promote and embed in the organisation the County Council's Inclusion Strategy and progressing the associated action plan.
37. The Communications and Engagement Service provides communication support to the organisation, enabling it to effectively communicate with residents and partners about the discharge of its democratic function, as well as the County Council's strategic priorities. The service also supports the

development and promotion of policy agendas for the wider organisation, providing public consultation and engagement services, marketing services, behaviour change research and corporate performance monitoring. The service continues to maintain its proactive approach to delivering effective communications and engagement across external and internal audiences in response to the evolving and ongoing challenges brought about by the pandemic.

Law and Governance

38. Law and Governance comprises:
- Legal Services
 - Democratic and Member Services
 - Information Governance
39. The forecast outturn for 2021/22 for Law and Governance confirms the successful delivery of its Transformation to 2021 (Tt2021) Programme. The Department is expecting to achieve a balanced budget position in 2021/2. This places it in a good position to progress its SP23 target of £0.462m
40. Robust support around governance of the County Council remains a key priority. Opportunities to streamline processes and modernise systems have been implemented across the various aspects of governance. Legal Services continues to look to broaden its offer and seek to support a wider range of external customers. This will enable the net cost of the service to be steadily and sensibly reduced, whilst we retain the highest quality capacity and capability to meet the varied needs of the County Council.

Non-Departmental Budgets

41. In addition to the departmental budgets, Corporate Services manage a range of other budgets including Members' support costs, corporate subscriptions, the Council's external audit fee and Members' devolved budgets. Following County Council's decision in February 2021, the Members' devolved budgets remain at £8,000 per Member per year. The opening date for grant requests is normally 1 June and the deadline for submitting grant requests is the 28 February in each financial year. There is no carry forward of any unallocated budget. These grants play a vital role in supporting local community groups and organisations, many of which have been severely impacted as a result of the pandemic, and it is therefore appropriate that the council retains its commitment to the scheme.
42. During the spring of 2021, the government consulted on changes to the Local Audit Regulations 2015 in response to Sir Tony Redmond's review of the effectiveness of external audit and transparency of financial reporting in local authorities. The amended legislation will provide the Public Sector Audit

Appointments (PSAA) with additional flexibility to agree fees that more closely match the actual costs of audit. The PSAA has recently agreed additional fees in respect of the completed 2019/20 audit of the County Council and it is expected that the annual fee will increase for subsequent years. Consequently, additional budget allocations of £42k and £24k have been provided for 2021/22 and 2022/23 respectively, funded from savings elsewhere in the non-departmental budgets.

43. The Hampshire Music Service has benefitted from one-off funding allocations from the Corporate Services non-departmental budget, which has allowed the service to provide high quality ensembles for major county events including royal visits, commemorative services and opening ceremonies. In order to aid future planning, an annual contribution of £40k is proposed for a period of three years to contribute to the training, performance and management support costs associated with supporting similar events in the future.
44. It is proposed that the budget adjustments set out in paragraphs 42 and 43 will be met from savings in the Other Miscellaneous budget as set out in appendix 1.

Section F: 2021/22 Revenue Budget

45. Enhanced financial resilience reporting has continued through periodic reports to the Corporate Management Team (CMT) and to Cabinet. This looks not only at the regular budget monitoring but also at potential pressures in the system, the impact of Coronavirus and the achievement of savings being delivered through the transformation and savings programmes. Corporate Services has fully achieved all previous savings targets and is thus in a good position to continue to provide professional support to other departments in delivering their transformation and savings programmes and also focus on the Corporate Services savings programme for 2023.
46. The anticipated business as usual outturn forecast for 2021/22 for Corporate Services departments is a budget saving of £2.4m. The majority of this saving relates to staffing vacancies pending recruitment and the early delivery of SP2023 savings. This saving will be transferred to the Cost of Change Reserve at year end and may be used to fund investment required to secure future savings and reinvestment into services, for example to replace IT equipment and systems. This position does not include the in-year pressures relating to Covid-19 which are funded from the Corporate Covid-19 response package. These pressures continue to be monitored and are included in financial update reports to Cabinet.
47. The budget for Corporate Services has been updated throughout the year and the revised budget is shown in Appendix 1. The revised budget shows an increase of £5.2m made up of:
 - Permanent increase to members' devolved budgets +£0.23m

- Approved reserve funding for the leadership management development programme +£0.32m
- Transfer to other departments to reflect the changed operating model for the Transformation Practice -£1.47m
- Temporary increase to IT budget relating to Corporate support for delivering Tt2019 & Tt2021 savings programmes +£2.2m
- Temporary increase to IT budget from IT reserves for data centre network refresh, mobile phone replacements and servers +£1.8m
- Corporate growth into IT to provide increased resilience against cyber-attacks and to meet increases in the costs of renewing vital software +£1.3m.
- Transfers from/to departments relating to IT +£0.8m

Section G: Revenue Savings Proposals

48. Corporate Services has fully achieved all previous savings targets and there are no set savings targets for 2022/23. This places the Directorates in a good position to work towards the savings targets for 2023/24 that were approved as part of the MTFs by the County Council in July 2020. Proposals to meet these targets have been developed through the SP2023 Programme and were approved by Executive Members, Cabinet and County Council in October and November 2021.
49. In line with the Council's financial strategy, SP2023 savings will be delivered over a two year period with the business as usual deficit in 2022/23 being met from the Budget Bridging Reserve. Given the medium term deficit due to Covid-19 pressures and the resulting financial response package, which uses up all available financial flexibility, it remains critical that SP2023 is delivered by 1 April 2023.
50. Some SP2023 savings will be implemented prior to April 2023 and any early achievement of savings in 2022/23 can be retained by departments to meet cost of change priorities. It is anticipated that at least £1.4m of the departments' SP2023 target of £4.468m will be achieved in 2022/23 and this is reflected within the detailed estimates contained in Appendix 1.
51. Rigorous monitoring of the delivery of the programme will continue during 2022/23, to ensure that the Department is able to stay within its cash limited budget as set out in this report.
52. This early action in developing and implementing the savings programme for 2023/24 means that the County Council is in a strong position for setting a balanced budget in 2022/23 and that no new savings proposals will be considered as part of the budget setting process for the next financial year.

Section H: Budget Summary 2022/23

53. The budget update report presented to Cabinet on 7 December 2021 included provisional cash limit guidelines for each department. The cash limit for Corporate Services in that report was £53.037m, a £2.493m increase on the previous year. This includes:
- An allocation for inflation on non-pay budgets and an allowance for step progression within pay grades. At this stage the cash limit does not include an allowance for a pay award for 2021 or 2022 as these are subject to negotiation and the outcome is uncertain. An amount will be retained centrally in contingencies until the awards are agreed.
 - Budget transfers between departments reflecting changes in management responsibility.
 - Corporately funded allocations previously agreed by Cabinet.
 - Use of departmental cost of change reserves
54. Appendix 1 sets out a summary of the proposed budgets for the service activities provided by Corporate Services for 2022/23 and show that these are within the cash limit set out above. The overall position is shown in the table below:

	2022/23	
	£'000	£'000
Cash Limited Expenditure	100,928	
Less Income (Other than Government Grants)	(47,891)	
Net Cash Limited Expenditure		53,037
Less Government Grants:		
• Local reform and Community Voice	(579)	
Total Government Grants		(579)
Total Net Expenditure		52,458

Section I: Consultation, Equalities and Climate Change Impact

55. Consultation on the budget is undertaken every two years when the County Council considers savings to help balance the budget. All savings proposals put forward by the County Council has an Equality Impact Assessment published as part of the formal decision making papers and for some proposals stage 2 consultations are undertaken before a final decision is made by the relevant Executive Member.

56. This report deals with the revenue budget preparation for 2022/23 for the Corporate Services Department. This is the interim year of the two year financial planning cycle when no new savings proposals are being considered. Therefore, no consultation or Equality Impact Assessments are required.
57. Hampshire County Council utilises two decision-making tools to assess the carbon emissions and resilience of its projects and decisions. These tools provide a clear, robust, and transparent way of assessing how projects, policies and initiatives contribute towards the County Council's climate change targets of being carbon neutral and resilient to the impacts of a 2°C temperature rise by 2050. This process ensures that climate change considerations are built into everything the Authority does.
58. This report deals with the revenue budget preparation for 2022/23 for the Corporate Services Department. Climate change impact assessments for individual services and projects will be undertaken as part of the approval to spend process. There are no further climate change impacts as part of this report which is concerned with revenue budget preparation for 2022/23 for the Corporate Services Department.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	Yes / No
People in Hampshire live safe, healthy and independent lives:	Yes / No
People in Hampshire enjoy a rich and diverse environment:	Yes / No
People in Hampshire enjoy being part of strong, inclusive communities:	Yes / No

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
Savings Programme to 2023 – Revenue Savings Proposals (Executive Member for Policy and Resources) https://democracy.hants.gov.uk/ieListDocuments.aspx?CId=173&MId=7570	28 September 2021
Medium Term Financial Strategy Update and Savings Programme to 2023 Savings Proposals https://democracy.hants.gov.uk/ieListDocuments.aspx?CId=163&MId=7737	Cabinet – 12 October 2021 / County Council – 4 November 2021
Budget Setting and Provisional Cash Limits 2022/23 https://democracy.hants.gov.uk/ieListDocuments.aspx?CId=134&MId=7745	Cabinet – 7 December 2021
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents	
<p>The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)</p>	
<u>Document</u>	<u>Location</u>
None	

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

The budget setting process for 2022/23 does not contain any proposals for major service changes which may have an equalities impact. Proposals for budget and service changes which are part of the Savings Programme to 2023 Programme were considered in detail as part of the approval process carried out in October and November 2021 and full details of the Equalities Impact Assessments relating to those changes can be found in Appendices 4 to 8 in the October Cabinet report linked below:

<https://democracy.hants.gov.uk/ieListDocuments.aspx?CIId=163&MIId=7737>

For proposals where a Stage 2 consultation was required the EIAs were preliminary and were to be updated and developed following this further consultation when the impact of the proposals could be better understood

Budget Summary 2022/23 – Corporate Services

Service Activity	Original Budget ¹ 2021/22 £'000	Revised Budget 2021/22 £'000	Proposed Budget 2022/23 £'000
Corporate Operations			
Audit	761	741	797
Finance	4,158	4,216	4,690
IBC	6,169	6,141	6,333
IT ²	24,255	32,153	27,531
Strategic Procurement	1,740	1,736	1,806
Pensions, Investments & Borrowing	(200)	(211)	(377)
Corporate Services Centrally Managed	(235)	130	204
Cost of Change - Corporate Operations	0	(1,470)	0
Total Corporate Operations	36,648	43,436	40,984
Law and Governance			
Governance ^{3&4}	1,527	1,514	1,468
Legal Services	3,168	3,443	3,300
Transformation Practice	1,822	308	0
Cost of Change - Law & Governance	0	(324)	0
Total Law & Governance	6,517	4,941	4,768
HR, Organisational Development & Communications & Engagement			
HR & Leadership Development	2,971	3,278	2,942
Communications & Engagement	1,341	1,786	1,360
Cost of Change - HR, OD & CE	0	(692)	0
Total HR, Organisational Development & Communications & Engagement	4,312	4,372	4,302
Total Corporate Services	47,477	52,749	50,054

Service Activity	Original Budget¹ 2021/22 £'000	Revised Budget 2021/22 £'000	Proposed Budget 2022/23 £'000
Corporate Non-Departmental Budgets (Central)			
Audit Fee	152	194	176
Contribution to Trading Units	0	40	40
Members Support Costs	1,674	1,674	1,708
Subscriptions to LGA	175	175	179
	2,001	2,083	2,103
Corporate Non-Departmental Budgets (Direct)			
Corporate & Democratic Representation	66	66	66
Grants & Contributions to Voluntary Bodies ⁴	210	0	0
Members Devolved Budgets	390	624	624
Other Miscellaneous (direct)	400	173	190
	1,066	863	880
Total Other Corporate Budgets	3,067	2,946	2,983
Total Corporate Services & Other Corporate budgets	50,544	55,695	53,037
Government Grants:			
Local reform and Community Voice	(579)	(579)	(579)
Net expenditure Corporate Services	49,965	55,116	52,458

¹ The 2021/22 original budget has been restated to reflect the changes to the Corporate Services structure and management.

² The 2021/22 revised budget for IT includes approved additional funding as set out in paragraph 47 of this report. Some of this continues into 2022/23.

³ The 2021/22 original budget has been restated to reflect the transfer to CCBS of Emergency Planning, Corporate Health and Safety and Leader Grants.

⁴ The 2021/22 original budget has been restated to reflect the transfer to Adult Services of the Vulnerable Persons Relocation Scheme and Grants and Contributions to Voluntary Bodies.

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HAMPSHIRE COUNTY COUNCIL

Front Cover Report

Committee:	Policy and Resources Select Committee
Date:	21 January 2022
Title:	2022/23 Revenue Budget Report for Culture, Communities and Business Services (Corporate Health and Safety)
Report From:	Director of Culture, Communities and Business Services and Director of Corporate Operations

Contact name: Felicity Roe
Sue Lapham

Tel: 01962 847876 **Email:** felicity.roe@hants.gov.uk
03707 794503 sue.lapham@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to set out proposals for the 2022/23 budget for the Council's Corporate Health and Safety service in accordance with the Council's Medium Term Financial Strategy (MTFS).
2. The Executive Member for Performance, Human Resources and Partnerships is requested to approve the proposals for submission to Cabinet and County Council in February 2022.

Recommendations

That, in regard to the Revenue Budget Report for Culture, Communities and Business Services (Corporate Health and Safety), the Select Committee either:

supports the recommendations being proposed to Executive Member for Performance, Human Resources and Partnerships

Or:

agrees any alternative recommendations to the Executive Member for Performance, Human Resources and Partnerships, with regards to the proposals set out in the attached report.

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HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Performance, Human Resources and Partnerships
Date:	21 January 2022
Title:	2022/23 Revenue Budget Report for Culture, Communities and Business Services (Corporate Health and Safety)
Report From:	Director of Culture, Communities and Business Services and Director of Corporate Operations

Contact name: Felicity Roe
Sue Lapham

Tel: 01962 847876
03707 794503

Email: felicity.roe@hants.gov.uk
sue.lapham@hants.gov.uk

Section A: Purpose of this Report

1. The purpose of this report is to set out proposals for the 2022/23 budget for the Council's Corporate Health and Safety service in accordance with the Council's Medium Term Financial Strategy (MTFS) approved by the County Council in November 2021. The Corporate Health and Safety service is managed by the Culture, Communities and Business Services (CCBS) Department and falls under the remit of the Executive Member for Performance, Human Resources and Partnerships.

Section B: Recommendation(s)

To approve for submission to the Leader and the Cabinet:

2. The revised revenue budget for 2021/22 as set out in Appendix 1.
3. The summary revenue budget for 2022/23 as set out in Appendix 1.

Section C: Executive Summary

4. This report provides the revised budget for 2021/22 and the summary outputs of the 2022/23 budget planning process for the Corporate Health and Safety service. This process has been undertaken against a backdrop of considerable uncertainty, both in terms of the resources available to the Council and the ongoing impacts of Covid-19 on service delivery. As we transition towards a

'new normal' post-Covid, the distinction between latent and longer term Covid impacts and 'business as usual' financial pressures is difficult to establish. For the purposes of budget setting, the impact of Covid-19 continues to be dealt with as a discrete one-off financial impact as far as possible, separate from the business as usual medium term financial strategy.

5. The 2021 Spending Review announced a 3% per annum real terms increase in local government core spending power to 2024/25. In 2022/23, local authorities will benefit from a considerable boost to grant funding allocated through the local government finance settlement, however this is set against a requirement for £26m additional grant as part of the SP2023 programme. The Spending Review has therefore not diminished the challenges that the authority faces in securing financial sustainability over the medium term.
6. The current financial strategy which the County Council operates works on the basis of a two year cycle of delivering departmental savings targets, with deficits in the intervening years being met from the Budget Bridging Reserve (BBR). In line with this strategy, there will be no new savings proposals presented as part of the 2022/23 budget setting process. Savings targets for 2023/24 were approved as part of the MTFs in July 2020 and detailed savings proposals, developed through the Savings Programme to 2023 (SP2023), were agreed by Cabinet and County Council during October and November last year.
7. The anticipated delay to delivery of some aspects of the existing Transformation to 2019 (Tt2019) and Transformation to 2021 (Tt2021) programmes has been factored into our financial planning, and a combination of one-off corporate and departmental funding will be provided to bridge the forecast savings gap in 2021/22 and 2022/23. As of November 2021, £9m of Tt2019 savings and £38m of Tt2021 savings have yet to be delivered, in addition to the £80m of SP2023 savings required by 2023/24. The Council therefore faces the substantial challenge of delivering three overlapping change programmes, requiring a total of £127m budget savings. The report discusses the specific issues impacting delivery of the savings programme for Corporate Health and Safety in Section F.
8. The report also provides an update on the business as usual financial position for the current year. The outturn forecast for the Corporate Health and Safety service for 2021/22, excluding the financial impact of Covid-19, is a budget saving of £67,000.
9. The proposed budget for 2022/23 for Corporate Health and Safety is shown at Appendix 1.
10. This report seeks approval for submission to the Leader and Cabinet of the revised budget for 2021/22 and proposed budget for 2022/23 for Corporate Health and Safety. The report has been prepared in consultation with the Executive Member and will be reviewed by the Policy and Resources Select Committee. It will be reported to the Leader and Cabinet on 8 February 2022 to make final recommendations to County Council on 17 February 2022.

Section D: Contextual Information

11. The Medium Term Financial Strategy (MTFS) update presented to Cabinet and County Council in October and November respectively, addressed the challenges of long term financial planning in an environment of significant uncertainty, in respect of both ongoing spending commitments and the national funding position for the local government sector.
12. The 2021 Spending Review represents the first multi-year budget since 2016/17 following single year spending announcements in 2019 and 2020 linked to uncertainty surrounding the UK's exit from the EU and recently the economic impacts and fiscal response to Covid-19. Whilst the additional certainty offered by a multi-year settlement is welcome, it is disappointing that local authority funding will remain relatively flat in 2023/24 and 2024/25. The settlement therefore does not present a long term solution to funding growth in service demand, for which the Council has lobbied the government for a number of years.
13. The impact of Covid-19 continues to be dealt with as a discrete one-off financial impact, separate from the business as usual medium term financial strategy. The budget summary presented in this report does not take account of Covid impacts as these will be centrally funded on a one-off basis in line with the pressures reported by departments in their financial monitoring returns. However, it should be noted that as we transition towards a 'new normal' post-pandemic, the distinction between latent and longer term Covid impacts and 'business as usual' financial pressures is difficult to establish. The complex inter-relationship between numerous variables post-pandemic makes forecasting challenging but based on recent analysis carried out as part of detailed budget preparation work, the medium term forecast for departmental spending now anticipates significant pressure building by 2024/25 within Adults' and Children's social care.
14. The current financial strategy which the County Council operates, works on the basis of a two year cycle of delivering change to release resources and close the anticipated budget gap. This provides the time and capacity to properly deliver major transformation programmes every two years, with deficits in the intervening years being met from the Budget Bridging Reserve (BBR) and with any early delivery of resources retained by departments to use for cost of change purposes or to cash flow delivery and offset service pressures. The model has served the authority well.
15. The County Council's action in tackling its forecast budget deficit and providing funding in anticipation of further reductions, placed it in a very strong position to produce a 'steady state' budget for 2022/23, giving itself the time and capacity to develop and implement the SP2023 Programme to deliver the next phase of savings totalling £80m by April 2023. This also avoids the worst effects of sudden and unplanned decisions on service delivery and the most vulnerable members of the community.

16. Consequently, there are no new savings proposals to be considered as part of the 2022/23 budget, however other factors will still affect the budget, such as the publication of specific grant allocations and potential increases in unavoidable pressures such as inflation.
17. The Autumn Budget and Spending Review announcement took place on 27 October 2021 and the key elements were as follows:
 - Local government Core Spending Power will increase by 3% per year in real terms in the period to 2024/25, however this includes raising Council tax and the Adult Social Care (ASC) Precept by the maximum permitted increases.
 - Over the next three years, local authorities will be allowed to increase core council tax by up to 2% per year without a referendum. In addition, ASC authorities will be allowed to raise the ASC Precept by 1% each year. The MTFS assumes that the Council will have the flexibility to raise the ASC Precept by 2% each year and the reduction in the available precept therefore presents a further funding shortfall for the Council of £14m by 2023/24.
 - An additional £4.8bn grant funding was announced for social care and other services to 2024/25. This includes around £1.5bn per year to be distributed through the local government finance settlement in addition to an extra £200m for the Supporting Families Programme and over £70m to boost cyber security and to further strengthen local delivery and transparency.
 - The Spending Review confirmed that £3.6bn of the additional £5.4bn funding for adult social care reforms announced on 7 September 2021 will be routed through to local government. The funding is expected to cover all additional costs resulting from the personal care cap and revised capital limits.
 - Included within the Department of Health and Social Care settlement was an additional £1.7bn over three years to improve the wider social care system, including the quality and integration of care. At least £500m of this will be allocated to improve qualifications, skills, and wellbeing across the adult social care workforce.
 - £2.7bn funding for local road maintenance for non-mayoral authorities over the remaining years of the parliament, equivalent to £900m per year. This allocation is expected to maintain highways funding at 2021/22 levels.
 - The government published its report on the outcome of the Fundamental Review of Business Rates. The review reaffirmed the advantages of business rates as a form of business taxation and did not propose any fundamental changes to the basis on which the tax is levied. However, the government announced a move to 3-yearly revaluations starting in 2023, a freeze on the multiplier and significant new temporary and permanent reliefs, including a 50% relief for retail, hospitality and leisure businesses

in 2022/23. Local authorities will be fully compensated for the multiplier freeze and new reliefs via Section 31 grants.

Provisional Local Government Finance Settlement

18. The Provisional Local Government Finance Settlement sets out the key funding allocations that the Council will receive from Government for the coming financial year. This year's settlement covers 2022/23 only as the allocations of funding from 2023/24 will be the subject of a review of the local government funding regime and further consultation, to be carried out in Spring 2022.
19. The key outcomes of the settlement for the County Council are show below and are split between general resources which will contribute to meeting the Council's overall budget requirement, and specific resources which are needed to meet new departmental costs:

Funding Source	2021/22 allocation (£m)	2022/23 allocation (£m)	Change (£m)
Social Care Grant	26.2	37.2	+11.0
2022-23 Services Grant	-	8.3	+8.3
Business rates grant	6.3	9.9	+3.6
Total 'general' resources	32.5	55.4	+22.9

Funding Source	2021/22 allocation (£m)	2022/23 allocation (£m)	Change (£m)
Market Sustainability and Fair Cost of Care Fund	-	3.2	+3.2
Improved Better Care Fund	30.4	31.3	+0.9
New Homes Bonus	3.9	3.4	-0.5
Total 'specific' resources	34.3	37.9	+3.6

20. The key features of the settlement are:
- A 6.3% increase in Core Spending Power, of which 3% is attributable to the grant allocations set out above and 3.3% is attributable to council tax increases (including 1% for ASC) and tax base growth. This compares with an average 7.5% increase for Shire Counties.
 - The 2022/23 Services Grant will be distributed based on the 2013/14 local government funding formula for 2022/23 only. The distribution will be re-evaluated for future years in light of the proposed review of local government funding.
 - The Market Sustainability and Fair Cost of Care Fund is part of the government's package to support the recently announced social care reforms, providing funding for local authorities to prepare their care markets for reform and move towards paying providers a fair cost of care.

There are a number of conditions associated with the funding which will require new consultation and market intervention activity and therefore it will not contribute towards meeting the budget deficit in 2022/23.

- The New Homes Bonus was expected to end in 2022/23 but will instead continue for a further year to 2023/24, albeit at a reduced level and has traditionally been used for one-off purposes by the County Council.
21. The final grant settlement for 2022/23 is not due out until January / February 2022. The impact of the final settlement will be reflected in the budget setting report to Cabinet and County Council.
 22. The CCBS Department, which includes the Corporate Health and Safety service has been developing its service plans and budgets for 2022/23 and future years in keeping with the County Council's priorities.

Section E: 2021/22 Revenue Budget and Budget Summary 2022/23

23. The Corporate Health and Safety budget was moved during 2021/22 from the Policy and Resources portfolio to the CCBS Department. The budget is reported to the Executive Member for Performance, Human Resources and Partnerships and will be reviewed by the Policy and Resources Select Committee.
24. The anticipated business as usual 2021/22 outturn forecast for Corporate Health and Safety is for a saving against the budget of £67,000 mainly resulting from staff vacancies.
25. The budget update report presented to Cabinet on 07 December 2021 included provisional cash limit guidelines for each department. The cash limit for the CCBS Department in that report was £44.8m of which £770,000 related to Corporate Health and Safety. The Corporate Health and Safety budget has increased by £22,000 for inflation.
26. Appendix 1 sets out a summary of the revised 2021/22 budgets and the proposed 2022/23 budgets for the service activities provided by the CCBS Department including Corporate Health and Safety and show that these are within the cash limit set out above.

Section F: Revenue Savings Proposals

27. Savings targets for 2023/24 were approved as part of the MTFs by the County Council in July 2020. Proposals to meet these targets have been developed through the SP2023 Programme and were approved by Executive Members, Cabinet and County Council in October and November 2021.

28. In line with the Council's financial strategy, SP2023 savings will be delivered over a two year period with the business as usual deficit in 2022/23 being met from the Budget Bridging Reserve.
29. This approach in developing and implementing the savings programme for 2023/24 means that the County Council is able to set a balanced budget in 2022/23 and that no new savings proposals are being considered as part of the budget setting process for the 2022/23 financial year.
30. Given the medium term deficit due to Covid-19 pressures and the resulting financial response package, which uses up all available financial flexibility, it remains critical that SP2023 is delivered by 1 April 2023. Rigorous monitoring of the delivery of the programme is therefore already underway to ensure that the Department is able to deliver its savings in full by this date.
31. The Corporate Health and Safety service had a target saving of £50,000 for Tt2021. Given the significant pressures on the service as a key part of the County Council's Covid-19 response the planned income generation programme was put on hold, but the saving is expected to be fully delivered in 2022/23. CCBS has made appropriate provision in its Cost of Change reserve to cash flow this timing shortfall.
32. The service also has a target saving of £75,000 for SP2023. To meet its SP2023 savings target, the Health and Safety service is proposing to conduct a thorough review and explore opportunities to make changes to the way in which proactive (and potentially reactive) work is delivered. The review will include an appraisal of the service's current range of activities, options for income generation and the resources required to deliver them, including consideration of any additional strategic capacity which may be needed for the service to meet corporate needs. Supporting technology for the service will also be considered to improve efficiency and to capitalise on the technological advancements and capability that exist in the corporate IT systems.
33. As part of the overall review, consideration will be given to the need to provide greater strategic capacity for the service and, as part of this, how best to deploy the recurring additional funding of £110,000 agreed by Cabinet on 13 July 2021 for additional senior capacity to support the health and safety and risk functions across the County Council.

Section G: Consultation, Equalities and Climate Change Impact Assessment

34. Consultation on the budget is undertaken every two years when the County Council considers savings to help balance the budget. All savings proposals put forward by the County Council has an Equality Impact Assessment published as part of the formal decision making papers and for some proposals stage 2 consultations are undertaken before a final decision is made by the relevant Executive Member.

35. This report deals with the revenue budget preparation for 2022/23 for the Corporate Health and Safety service. This is the interim year of the two year financial planning cycle when no new savings proposals are being considered. Therefore no consultation or Equality Impact Assessments are required.
36. Hampshire County Council utilises two decision-making tools to assess the carbon emissions and resilience impacts of its projects and decisions. These tools provide a clear, robust, and transparent way of assessing how projects, policies and initiatives contribute towards the County Council's climate change targets of being carbon neutral and resilient to the impacts of a 2°C temperature rise by 2050. This process ensures that climate change considerations are built into everything the Authority does.
37. This report deals with the revenue budget preparation for 2022/23 for the Corporate Health and Safety service. Climate change impact assessments for individual services and projects will be undertaken as part of the approval to spend process. There are no further climate change impacts as part of this report which is concerned with revenue budget preparation for 2022/23 for the Corporate Health and Safety service.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	Yes / No
People in Hampshire live safe, healthy and independent lives:	Yes / No
People in Hampshire enjoy a rich and diverse environment:	Yes / No
People in Hampshire enjoy being part of strong, inclusive communities:	Yes / No

Other Significant Links

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<u>Title</u>	<u>Date</u>
Savings Programme to 2023 – Revenue Savings Proposals (Executive Member for Performance, Human Resources and Partnerships) https://democracy.hants.gov.uk/documents/s82562/Report.pdf	29 September 2021
Medium Term Financial Strategy Update and Savings Programme to 2023 Savings Proposals https://democracy.hants.gov.uk/ieListDocuments.aspx?CId=163&MId=7737	Cabinet – 12 October 2021 / County Council – 4 November 2021
Budget Setting and Provisional Cash Limits 2022/23 https://democracy.hants.gov.uk/ieListDocuments.aspx?CId=134&MId=7745	Cabinet – 7 December 2021
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents	
<p>The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)</p>	
<u>Document</u>	<u>Location</u>
None	

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

The budget setting process for 2022/23 does not contain any proposals for major service changes which may have an equalities impact. Proposals for budget and service changes which are part of the Savings Programme to 2023 Programme were considered in detail as part of the approval process carried out in October and November 2021 and full details of the Equalities Impact Assessments relating to those changes can be found in Appendices 4 to 8 in the October Cabinet report linked below:

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For proposals where a Stage 2 consultation is required the EIAs are preliminary and are to be updated and developed following this further consultation when the impact of the proposals can be better understood.

Budget Summary 2022/23 – CCBS Corporate Health and Safety

Service Activity	Original Budget 2021/22 £'000	Revised Budget 2021/22 £'000	Proposed Budget 2022/23 £'000
Health and Safety	748	748	770
Net Cash Limited Budget	748	748	770
CCBS Recreation, Heritage and Rural Affairs	19,160	21,352	19,134
CCBS Commercial Strategy, Estates and Property	23,170	28,497	24,570
Emergency Planning	295	289	301
CCBS Cash Limited Budget	43,373	50,886	44,775

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HAMPSHIRE COUNTY COUNCIL

Front Cover Report

Committee:	Policy and Resources Select Committee
Date:	21 January 2022
Title:	2022/23 Revenue Budget Report for Culture, Communities and Business Services (Emergency Planning)
Report From:	Director of Culture, Communities and Business Services and Director of Corporate Operations

Contact name: Felicity Roe
Sue Lapham

Tel: 01962 847876 **Email:** felicity.roe@hants.gov.uk
03707 794503 sue.lapham@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to set out proposals for the 2022/23 budget for the Council's Emergency Planning service in accordance with the Council's Medium Term Financial Strategy (MTFS).
2. The Executive Lead Member for Economy, Transport and Environment is requested to approve the proposals for submission to Cabinet and County Council in February 2022.

Recommendations

That, in regard to the Revenue Budget Report for Culture, Communities and Business Services (Emergency Planning), the Select Committee either:

supports the recommendations being proposed to Executive Lead Member for Economy, Transport and Environment

Or:

agrees any alternative recommendations to the Executive Lead Member for Economy, Transport and Environment, with regards to the proposals set out in the attached report.

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HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Lead Member for Economy, Transport and Environment
Date:	27 January 2022
Title:	2022/23 Revenue Budget Report for Culture, Communities and Business Services (Emergency Planning)
Report From:	Director of Culture, Communities and Business Services and Director of Corporate Operations

Contact name: Felicity Roe
Sue Lapham

Tel: 01962 847876 **Email:** felicity.roe@hants.gov.uk
03707 794503 sue.lapham@hants.gov.uk

Section A: Purpose of this Report

1. The purpose of this report is to set out proposals for the 2022/23 budget for the Council's Emergency Planning service in accordance with the Council's Medium Term Financial Strategy (MTFS) approved by the County Council in November 2021. The Emergency Planning service is managed by the Culture, Communities and Business Services (CCBS) Department and falls under the remit of the Executive Lead Member for Economy, Transport and Environment.

Section B: Recommendation(s)

To approve for submission to the Leader and the Cabinet:

2. The revised revenue budget for 2021/22 as set out in Appendix 1.
3. The summary revenue budget for 2022/23 as set out in Appendix 1.

Section C: Executive Summary

4. This report provides the revised budget for 2021/22 and the summary outputs of the 2022/23 budget planning process for the Emergency Planning service. This process has been undertaken against a backdrop of considerable uncertainty, both in terms of the resources available to the Council and the ongoing impacts of Covid-19 on service delivery. As we transition towards a 'new normal' post-Covid, the distinction between latent and longer term Covid impacts and 'business as usual' financial pressures is difficult to establish. For

the purposes of budget setting, the impact of Covid-19 continues to be dealt with as a discrete one-off financial impact as far as possible, separate from the business as usual medium term financial strategy.

5. The 2021 Spending Review announced a 3% per annum real terms increase in local government core spending power to 2024/25. In 2022/23, local authorities will benefit from a considerable boost to grant funding allocated through the local government finance settlement, however this is set against a requirement for £26m additional grant as part of the SP2023 programme. The Spending Review has therefore not diminished the challenges that the authority faces in securing financial sustainability over the medium term.
6. The current financial strategy which the County Council operates works on the basis of a two year cycle of delivering departmental savings targets, with deficits in the intervening years being met from the Budget Bridging Reserve (BBR). In line with this strategy, there will be no new savings proposals presented as part of the 2022/23 budget setting process. Savings targets for 2023/24 were approved as part of the MTF5 in July 2020 and detailed savings proposals, developed through the Savings Programme to 2023 (SP2023), were agreed by Cabinet and County Council during October and November last year.
7. The anticipated delay to delivery of some aspects of the existing Transformation to 2019 (Tt2019) and Transformation to 2021 (Tt2021) programmes has been factored into our financial planning, and a combination of one-off corporate and departmental funding will be provided to bridge the forecast savings gap in 2021/22 and 2022/23. As of November 2021, £9m of Tt2019 savings and £38m of Tt2021 savings have yet to be delivered, in addition to the £80m of SP2023 savings required by 2023/24. The Council therefore faces the substantial challenge of delivering three overlapping change programmes, requiring a total of £127m budget savings. The report discusses the specific issues impacting delivery of the savings programme for Emergency Planning in Section F.
8. The report also provides an update on the business as usual financial position for the current year. The outturn forecast for the Emergency Planning service for 2021/22, excluding the financial impact of Covid-19, is a budget saving of £93,000.
9. The proposed budget for 2022/23 for Emergency Planning is shown at Appendix 1.
10. This report seeks approval for submission to the Leader and Cabinet of the revised budget for 2021/22 and proposed budget for 2022/23 for Emergency Planning. The report has been prepared in consultation with the Executive Lead Member and will be reviewed by the Policy and Resources Select Committee. It will be reported to the Leader and Cabinet on 8 February 2022 to make final recommendations to County Council on 17 February 2022.

Section D: Contextual Information

11. The Medium Term Financial Strategy (MTFS) update presented to Cabinet and County Council in October and November respectively, addressed the challenges of long term financial planning in an environment of significant uncertainty, in respect of both ongoing spending commitments and the national funding position for the local government sector.
12. The 2021 Spending Review represents the first multi-year budget since 2016/17 following single year spending announcements in 2019 and 2020 linked to uncertainty surrounding the UK's exit from the EU and recently the economic impacts and fiscal response to Covid-19. Whilst the additional certainty offered by a multi-year settlement is welcome, it is disappointing that local authority funding will remain relatively flat in 2023/24 and 2024/25. The settlement therefore does not present a long term solution to funding growth in service demand, for which the Council has lobbied the government for a number of years.
13. The impact of Covid-19 continues to be dealt with as a discrete one-off financial impact, separate from the business as usual medium term financial strategy. The budget summary presented in this report does not take account of Covid impacts as these will be centrally funded on a one-off basis in line with the pressures reported by departments in their financial monitoring returns. However, it should be noted that as we transition towards a 'new normal' post-pandemic, the distinction between latent and longer term Covid impacts and 'business as usual' financial pressures is difficult to establish. The complex inter-relationship between numerous variables post-pandemic makes forecasting challenging but based on recent analysis carried out as part of detailed budget preparation work, the medium term forecast for departmental spending now anticipates significant pressure building by 2024/25 within Adults' and Children's social care.
14. The current financial strategy which the County Council operates, works on the basis of a two year cycle of delivering change to release resources and close the anticipated budget gap. This provides the time and capacity to properly deliver major transformation programmes every two years, with deficits in the intervening years being met from the Budget Bridging Reserve (BBR) and with any early delivery of resources retained by departments to use for cost of change purposes or to cash flow delivery and offset service pressures. The model has served the authority well.
15. The County Council's action in tackling its forecast budget deficit and providing funding in anticipation of further reductions, placed it in a very strong position to produce a 'steady state' budget for 2022/23, giving itself the time and capacity to develop and implement the SP2023 Programme to deliver the next phase of savings totalling £80m by April 2023. This also avoids the worst effects of sudden and unplanned decisions on service delivery and the most vulnerable members of the community.

16. Consequently, there are no new savings proposals to be considered as part of the 2022/23 budget, however other factors will still affect the budget, such as the publication of specific grant allocations and potential increases in unavoidable pressures such as inflation.
17. The Autumn Budget and Spending Review announcement took place on 27 October 2021 and the key elements were as follows:
 - Local government Core Spending Power will increase by 3% per year in real terms in the period to 2024/25, however this includes raising Council tax and the Adult Social Care (ASC) Precept by the maximum permitted increases.
 - Over the next three years, local authorities will be allowed to increase core council tax by up to 2% per year without a referendum. In addition, ASC authorities will be allowed to raise the ASC Precept by 1% each year. The MTFS assumes that the Council will have the flexibility to raise the ASC Precept by 2% each year and the reduction in the available precept therefore presents a further funding shortfall for the Council of £14m by 2023/24.
 - An additional £4.8bn grant funding was announced for social care and other services to 2024/25. This includes around £1.5bn per year to be distributed through the local government finance settlement in addition to an extra £200m for the Supporting Families Programme and over £70m to boost cyber security and to further strengthen local delivery and transparency.
 - The Spending Review confirmed that £3.6bn of the additional £5.4bn funding for adult social care reforms announced on 7 September 2021 will be routed through to local government. The funding is expected to cover all additional costs resulting from the personal care cap and revised capital limits.
 - Included within the Department of Health and Social Care settlement was an additional £1.7bn over three years to improve the wider social care system, including the quality and integration of care. At least £500m of this will be allocated to improve qualifications, skills, and wellbeing across the adult social care workforce.
 - £2.7bn funding for local road maintenance for non-mayoral authorities over the remaining years of the parliament, equivalent to £900m per year. This allocation is expected to maintain highways funding at 2021/22 levels.
 - The government published its report on the outcome of the Fundamental Review of Business Rates. The review reaffirmed the advantages of business rates as a form of business taxation and did not propose any fundamental changes to the basis on which the tax is levied. However, the government announced a move to 3-yearly revaluations starting in 2023, a freeze on the multiplier and significant new temporary and permanent reliefs, including a 50% relief for retail, hospitality and leisure businesses

in 2022/23. Local authorities will be fully compensated for the multiplier freeze and new reliefs via Section 31 grants.

Provisional Local Government Finance Settlement

18. The Provisional Local Government Finance Settlement sets out the key funding allocations that the Council will receive from Government for the coming financial year. This year's settlement covers 2022/23 only as the allocations of funding from 2023/24 will be the subject of a review of the local government funding regime and further consultation, to be carried out in Spring 2022.
19. The key outcomes of the settlement for the County Council are show below and are split between general resources which will contribute to meeting the Council's overall budget requirement, and specific resources which are needed to meet new departmental costs:

Funding Source	2021/22 allocation (£m)	2022/23 allocation (£m)	Change (£m)
Social Care Grant	26.2	37.2	+11.0
2022-23 Services Grant	-	8.3	+8.3
Business rates grant	6.3	9.9	+3.6
Total 'general' resources	32.5	55.4	+22.9

Funding Source	2021/22 allocation (£m)	2022/23 allocation (£m)	Change (£m)
Market Sustainability and Fair Cost of Care Fund	-	3.2	+3.2
Improved Better Care Fund	30.4	31.3	+0.9
New Homes Bonus	3.9	3.4	-0.5
Total 'specific' resources	34.3	37.9	+3.6

20. The key features of the settlement are:
- A 6.3% increase in Core Spending Power, of which 3% is attributable to the grant allocations set out above and 3.3% is attributable to council tax increases (including 1% for ASC) and tax base growth. This compares with an average 7.5% increase for Shire Counties.
 - The 2022/23 Services Grant will be distributed based on the 2013/14 local government funding formula for 2022/23 only. The distribution will be re-evaluated for future years in light of the proposed review of local government funding.
 - The Market Sustainability and Fair Cost of Care Fund is part of the government's package to support the recently announced social care reforms, providing funding for local authorities to prepare their care markets for reform and move towards paying providers a fair cost of care.

There are a number of conditions associated with the funding which will require new consultation and market intervention activity and therefore it will not contribute towards meeting the budget deficit in 2022/23.

- The New Homes Bonus was expected to end in 2022/23 but will instead continue for a further year to 2023/24, albeit at a reduced level and has traditionally been used for one-off purposes by the County Council.
21. The final grant settlement for 2022/23 is not due out until January / February 2022. The impact of the final settlement will be reflected in the budget setting report to Cabinet and County Council.
 22. The CCBS Department, which includes the Emergency Planning service has been developing its service plans and budgets for 2022/23 and future years in keeping with the County Council's priorities.

Section E: 2021/22 Revenue Budget and Budget Summary 2022/23

23. The Emergency Planning budget was moved during 2021/22 from the Policy and Resources portfolio to the CCBS Department. The budget is reported to the Executive Lead Member for Economy, Transport and Environment and will be reviewed by the Policy and Resources Select Committee.
24. The anticipated business as usual 2021/22 outturn forecast for Emergency Planning is for a saving against the budget of £93,000 mainly resulting from staff vacancies.
25. The budget update report presented to Cabinet on 07 December 2021 included provisional cash limit guidelines for each department. The cash limit for the CCBS Department in that report was £44.8m of which £301,000 related to Emergency Planning. The Emergency Planning budget has increased by £6,000 on the previous year made up of a £12,000 increase for inflation offset by a £6,000 reduction to meet IT growth costs.
26. Appendix 1 sets out a summary of the revised 2021/22 budgets and the proposed 2022/23 budgets for the service activities provided by the CCBS Department including Emergency Planning and show that these are within the cash limit set out above.

Section F: Revenue Savings Proposals

27. Savings targets for 2023/24 were approved as part of the MTF5 by the County Council in July 2020. Proposals to meet these targets have been developed through the SP2023 Programme and were approved by Executive Members, Cabinet and County Council in October and November 2021.
28. In line with the Council's financial strategy, SP2023 savings will be delivered over a two year period with the business as usual deficit in 2022/23 being met from the Budget Bridging Reserve.

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29. This approach in developing and implementing the savings programme for 2023/24 means that the County Council is able to set a balanced budget in 2022/23 and that no new savings proposals are being considered as part of the budget setting process for the 2022/23 financial year.
30. Given the medium term deficit due to Covid-19 pressures and the resulting financial response package, which uses up all available financial flexibility, it remains critical that SP2023 is delivered by 1 April 2023. Rigorous monitoring of the delivery of the programme is therefore already underway to ensure that the Department is able to deliver its savings in full by this date.
31. The Emergency Planning service had a target saving of £50,000 for Tt2021. Given the significant pressures on the service as a key part of the County Council's Covid-19 response the planned income generation programme was put on hold, but the saving is expected to be fully delivered in 2022/23. CCBS has made appropriate provision in its Cost of Change reserve to cash flow this timing shortfall.
32. The service also has a target saving of £45,000 for SP23. To meet its SP2023 savings target, Emergency Planning is proposing to conduct a thorough review of all aspects of the service, to include the structure, resourcing and workstreams undertaken with a view to implementing changes in the way the service operates. Savings will be driven from ensuring the service is delivered in the most efficient and effective way. Management of existing vacancies will likely contribute towards the savings. Additional focus will be given to understanding any business development and income generation opportunities.

Section G: Consultation, Equalities and Climate Change Impact Assessment

33. Consultation on the budget is undertaken every two years when the County Council considers savings to help balance the budget. All savings proposals put forward by the County Council has an Equality Impact Assessment published as part of the formal decision making papers and for some proposals stage 2 consultations are undertaken before a final decision is made by the relevant Executive Member
34. This report deals with the revenue budget preparation for 2022/23 for the Emergency Planning service. This is the interim year of the two year financial planning cycle when no new savings proposals are being considered. Therefore no consultation or Equality Impact Assessments are required.
35. Hampshire County Council utilises two decision-making tools to assess the carbon emissions and resilience impacts of its projects and decisions. These tools provide a clear, robust, and transparent way of assessing how projects, policies and initiatives contribute towards the County Council's climate change targets of being carbon neutral and resilient to the impacts of a 2°C temperature rise by 2050. This process ensures that climate change considerations are built into everything the Authority does.

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36. This report deals with the revenue budget preparation for 2022/23 for the Emergency Planning service. Climate change impact assessments for individual services and projects will be undertaken as part of the approval to spend process. There are no further climate change impacts as part of this report which is concerned with revenue budget preparation for 2022/23 for the Emergency Planning service.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	Yes / No
People in Hampshire live safe, healthy and independent lives:	Yes / No
People in Hampshire enjoy a rich and diverse environment:	Yes / No
People in Hampshire enjoy being part of strong, inclusive communities:	Yes / No

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
Savings Programme to 2023 – Revenue Savings Proposals (Executive Lead Member for Economy, Transport and Environment) https://democracy.hants.gov.uk/documents/s83761/2021-09-29%20DR%20ETE%20Savings%20Programme%20to%202023%20Revenue%20Savings%20Proposals%20-%20Emergency%20Planning.pdf	29 September 2021
Medium Term Financial Strategy Update and Savings Programme to 2023 Savings Proposals https://democracy.hants.gov.uk/ieListDocuments.aspx?CId=163&MId=7737	Cabinet – 12 October 2021 / County Council – 4 November 2021
Budget Setting and Provisional Cash Limits 2022/23 https://democracy.hants.gov.uk/ieListDocuments.aspx?CId=134&MId=7745	Cabinet – 7 December 2021
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

The budget setting process for 2022/23 does not contain any proposals for major service changes which may have an equalities impact. Proposals for budget and service changes which are part of the Savings Programme to 2023 Programme were considered in detail as part of the approval process carried out in October and November 2021 and full details of the Equalities Impact Assessments relating to those changes can be found in Appendices 4 to 8 in the October Cabinet report linked below:

<https://democracy.hants.gov.uk/ieListDocuments.aspx?CIId=163&MIId=7737>

For proposals where a Stage 2 consultation is required the EIAs are preliminary and are to be updated and developed following this further consultation when the impact of the proposals could be better understood

Budget Summary 2022/23 – Emergency Planning

Service Activity	Original Budget 2021/22 £'000	Revised Budget 2021/22 £'000	Proposed Budget 2022/23 £'000
Emergency Planning	295	289	301
Net Cash Limited Budget	295	289	301
CCBS Recreation, Heritage and Rural Affairs	19,160	21,352	19,134
CCBS Commercial Strategy, Estates and Property	23,170	28,497	24,570
CCBS Performance, Human Resources and Partnerships	748	748	770
CCBS Cash Limited Budget	43,373	50,886	44,775

HAMPSHIRE COUNTY COUNCIL

Front Cover Report

Committee:	Policy and Resources Select Committee
Date:	21 January 2022
Title:	2022/23 Revenue Budget Report for Culture, Communities and Business Services
Report From:	Director of Culture, Communities and Business Services and Director of Corporate Operations

Contact name: Felicity Roe
Sue Lapham

Tel: 01962 847876
03707 794503

Email: felicity.roe@hants.gov.uk
sue.lapham@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to set out proposals for the 2022/23 budget for the Culture, Communities and Business Services (CCBS) services that fall within the remit of the Executive Member for Commercial Strategy, Estates and Property (CCBS Transformation & Business Management and Property Services & Facilities), in accordance with the Council's Medium Term Financial Strategy (MTFS).
2. The Executive Member for Commercial Strategy, Estates and Property is requested to approve the proposals for submission to Cabinet and County Council in February 2022.

Recommendations

That, in regard to the Revenue Budget Report for Culture, Communities and Business Services, the Select Committee either:

supports the recommendations being proposed to Executive Member for Commercial Strategy, Estates and Property

Or:

agrees any alternative recommendations to the Executive Member for Commercial Strategy, Estates and Property, with regards to the proposals set out in the attached report.

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HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Commercial Strategy, Estates and Property
Date:	21 January 2022
Title:	2022/23 Revenue Budget Report for Culture, Communities and Business Services
Report From:	Director of Culture, Communities and Business Services and Director of Corporate Operations

Contact name: Felicity Roe
Sue Lapham

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03707 794503

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Section B: Recommendation(s)

To approve for submission to the Leader and the Cabinet:

2. The revised revenue budget for 2021/22 as set out in Appendix 1.
3. The summary revenue budget for 2022/23 as set out in Appendix 1.

Section C: Executive Summary

4. This report provides the summary outputs of the detailed budget planning process undertaken by the CCBS Department (of which the services included within this report are a part) for 2022/23 and the revised budget for 2021/22. This process has been undertaken against a backdrop of considerable uncertainty, both in terms of the resources available to the Council and the ongoing impacts of Covid-19 on service delivery. As we transition towards a 'new normal' post-Covid, the distinction between latent and longer term Covid

impacts and 'business as usual' financial pressures is difficult to establish. For the purposes of budget setting, the impact of Covid-19 continues to be dealt with as a discrete one-off financial impact as far as possible, separate from the business as usual medium term financial strategy.

5. The 2021 Spending Review announced a 3% per annum real terms increase in local government core spending power to 2024/25. In 2022/23, local authorities will benefit from a considerable boost to grant funding allocated through the local government finance settlement, however this is set against a requirement for £26m additional grant as part of the SP2023 programme. The Spending Review has therefore not diminished the challenges that the authority faces in securing financial sustainability over the medium term.
6. The current financial strategy which the County Council operates works on the basis of a two year cycle of delivering departmental savings targets, with deficits in the intervening years being met from the Budget Bridging Reserve (BBR). In line with this strategy, there will be no new savings proposals presented as part of the 2022/23 budget setting process. Savings targets for 2023/24 were approved as part of the MTFs in July 2020 and detailed savings proposals, developed through the Savings Programme to 2023 (SP2023), were agreed by Cabinet and County Council during October and November last year.
7. The anticipated delay to delivery of some aspects of the existing Transformation to 2019 (Tt2019) and Transformation to 2021 (Tt2021) programmes has been factored into our financial planning, and a combination of one-off corporate and departmental funding will be provided to bridge the forecast savings gap in 2021/22 and 2022/23. As of November 2021, £9m of Tt2019 savings and £38m of Tt2021 savings have yet to be delivered, in addition to the £80m of SP2023 savings required by 2023/24. The Council therefore faces the substantial challenge of delivering three overlapping change programmes, requiring a total of £127m budget savings. The report discusses the specific issues impacting delivery of the savings programmes for the CCBS Department (of which the services included within this report are a part) in Section H.
8. The report also provides an update on the business as usual financial position for the current year. The outturn forecast for the CCBS Department (of which the services included within this report are a part) for 2021/22, excluding the financial impact of Covid-19, is a budget under spend of £2.2m of which £1.0m relates to Commercial Strategy, Estates and Property services.
9. The proposed budget for 2022/23 for CCBS as a whole and analysed by service for the CCBS services within the portfolio of the Executive Member for CSEP is shown in Appendix 1.
10. This report seeks approval for submission to the Leader and Cabinet of the revised budget for 2021/22 and detailed service budgets for 2022/23 for the CCBS services within the portfolio of the Executive Member for CSEP. The report has been prepared in consultation with the Executive Member and will

be reviewed by the Policy and Resources Select Committee. It will be reported to the Leader and Cabinet on 8 February 2022 to make final recommendations to County Council on 17 February 2022.

Section D: Contextual Information

11. The Medium Term Financial Strategy (MTFS) update presented to Cabinet and County Council in October and November respectively, addressed the challenges of long term financial planning in an environment of significant uncertainty, in respect of both ongoing spending commitments and the national funding position for the local government sector.
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savings totalling £80m by April 2023. This also avoids the worst effects of sudden and unplanned decisions on service delivery and the most vulnerable members of the community.

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 - An additional £4.8bn grant funding was announced for social care and other services to 2024/25. This includes around £1.5bn per year to be distributed through the local government finance settlement in addition to an extra £200m for the Supporting Families Programme and over £70m to boost cyber security and to further strengthen local delivery and transparency. The County Council's share of this funding will be announced as part of the financial settlement in December.
 - The Spending Review confirmed that £3.6bn of the additional £5.4bn funding for adult social care reforms announced on 7 September 2021 will be routed through to local government. The funding is expected to cover all additional costs resulting from the personal care cap and revised capital limits, however a further sum of £1.7bn has been set aside to compensate public sector employers for the additional national insurance costs they will face as a result of the new Health and Social Care Levy.
 - Included within the Department of Health and Social Care settlement was an additional £1.7bn over three years to improve the wider social care system, including the quality and integration of care. At least £500m of this will be allocated to improve qualifications, skills, and wellbeing across the adult social care workforce.
 - £2.7bn funding for local road maintenance for non-mayoral authorities over the remaining years of the parliament, equivalent to £900m per year. This allocation is expected to maintain highways funding at 2021/22 levels.

- The government published its report on the outcome of the Fundamental Review of Business Rates. The review reaffirmed the advantages of business rates as a form of business taxation and did not propose any fundamental changes to the basis on which the tax is levied. However, the government announced a move to 3-yearly revaluations starting in 2023, a freeze on the multiplier and significant new temporary and permanent reliefs, including a 50% relief for retail, hospitality and leisure businesses in 2022/23. Local authorities will be fully compensated for the multiplier freeze and new reliefs via Section 31 grants.
18. The provisional Local Government Finance Settlement has not been announced at the time of writing this report but is anticipated in mid-December 2021. This will provide more clarity as to the impact of the Spending Review on Hampshire County Council and details will be provided in a separate briefing to members and within the Policy and Resources Select Committee Briefing presentation in January 2022.
 19. The final grant settlement for 2022/23 is not due out until January / February 2022 and should there be any changes to the figures that are released in December 2021 these will be reflected in the final budget setting report to County Council.
 20. The CCBS Department, which includes the services within the portfolio of the Executive Member for CSEP, has been developing its service plans and budgets for 2022/23 and future years in keeping with the County Council's priorities and the key issues, challenges and priorities for the Department are set out below.

Section E: Departmental Challenges and Priorities

21. The CCBS Department delivers a wide range of services with gross expenditure in the region of £117m a year and income streams of around £72m, leaving a cash limit of £45m. In addition, the Department is responsible for the Coroners Service, three business units, and the River Hamble Harbour Authority budgets, all of which sit outside the cash limit. The diversity of the Department is illustrated below:
 - Business units with a combined turnover of £57.2m.
 - Managing the repairs and maintenance of the corporate estate (with a net cash limit of £8.3m).
 - Service level agreements with c460 schools (£13.7m).
 - HM Coroner Service in Hampshire (£2.4m).
 - The relationship with various major Trusts including the Hampshire Cultural Trust.

22. The CCBS services supported by cash limit funding already rely on income and recharges to fund 62% of the gross costs of service delivery. Maintaining existing levels of income from 'choose to use' services such as Country Parks and Outdoor Centres is challenging and depends at least in part on ongoing digital, marketing and other investment to ensure the services remain attractive and relevant to Hampshire residents and visitors. However it remains a key objective for the Department that these services are able to both maintain and increase sustainable external income streams as an alternative way to fully cover their operating costs and reduce reliance on core cash limit funding and this ambition is reflected in the Department's SP2023 programme.
23. Covid-19 has clearly had a major impact on service delivery across the board including services' ability to generate income. The financial impacts have varied significantly reflecting the diversity of services (for example, within Country Parks car parking income continues to hold up well but income from catering remains below pre-pandemic levels). Corporate funding has been set aside to deal with the impacts of Covid-19 (as set out in paragraph 13 above) so the net financial impacts on CCBS in 2021/22 financial year will be met corporately. However, it is worth noting that the forecast net impact of Covid-19 for CCBS services funded from the cash limit is a £2.1m pressure.
24. A key priority for the Department is to understand the medium to long term changes resulting from the pandemic and their impact on service delivery and operating models including identifying a sustainable financial basis for future operation. This includes the ability of individual services to recover from the impacts of Covid-19 and to respond when changes seen during the pandemic are expected to become longer-term trends and it is already clear that the new 'steady state' will be different for different services.
25. In support of the County Council's declaration of a Climate Emergency in July 2019 CCBS continues to place a high importance on actions to reduce carbon emissions or improve climate resilience. On 13 July 2021 Cabinet approved a £1.2m programme of climate change actions to be led by CCBS covering activities across the County Council's own estate and operations that will reduce carbon emissions and mitigate the risks to the County Council from the potential impacts of climate change in the coming years. Progress is already being made including piloting Hydrotreated Vegetable Oil fuel for County Council vehicles and a programme of tree planting.
26. Finally, most services within the Department are facing increasing challenges in retaining and recruiting staff at all levels. There are likely to be a number of factors influencing this position including pay inflation in the wider labour market making County Council roles less attractive. The Department is reviewing approaches to recruitment to seek to counteract this but there remains a potential risk that service delivery in some areas could be affected.

Section F: 2021/22 Revenue Budget

27. Enhanced financial resilience reporting, which looks not only at the regular financial reporting but also at potential pressures in the system and the achievement of savings being delivered through transformation, has continued through periodic reports to the Corporate Management Team (CMT) and to Cabinet.
28. Given the diverse nature of the services provided by CCBS reporting of the overall CCBS budget has always been split across more than one Executive Member portfolio. During the 2021/22 financial year Emergency Planning, Corporate Health and Safety, and the Leader's Grant budget were all moved from within the Policy and Resources portfolio to the CCBS Department. As a result, the original budget for the CCBS Department has been restated to show the inclusion of these services, and the adjusted allocations across the Executive Member for Recreation, Heritage, Countryside and Rural Affairs, the Executive Member for Commercial Strategy, Estates and Property (CSEP) and also the Executive Member for Performance, Human Resources and Partnerships and the Executive Lead Member Economy, Transport and Environment, to whom Health and Safety and Emergency Planning respectively will now be reported.
29. The restated budgets and allocations for the service budgets now reported to the Executive Member for CSEP, and for CCBS as a whole, are set out in Appendix 1.
30. The anticipated business as usual outturn forecast for CCBS 2021/22 is a saving against the budget of £2.2m. The £2.2m is made up as follows:
 - £683,000 from planned savings which are expected to be put towards SP23 savings targets (including what has now been confirmed as sustainable over-achievement of earlier T19 saving plans).
 - Vacancy management and other support cost savings across a range of services totalling £1.509m.
 - Net savings on direct service provision of £196,000, including additional income from Outdoors Centres school bookings and marriage and civil partnerships ceremonies (which have increased much more than expected since the lifting of lockdown restrictions), and additional property services work on the decarbonisation programme, offset by pressures such as one-off expenditure on bridge works within Countryside services, and lower than expected Learning in Libraries funding.
 - Net pressures on Office Accommodation (delayed delivery of Tt019 target which will be met corporately – see paragraph 36) and the PrintSmart budget (which manages the corporate print contract) totalling £211,000.
31. The budget for the CCBS services within the portfolio of the Executive Member for CSEP has been updated throughout the year and the revised budget is shown in Appendix 1. The revised budget for CCBS as a whole, of which the

CCBS services within the portfolio of the Executive Member for CSEP are a part, shows an increase of £7.5m made up of:

- £1.931m temporary funding from the CoC reserve to support the delivery of transformation savings programmes and other priority projects e.g. works to repair Countryside paths following the wet winter and increased usage resulting from lockdowns, investment in improved IT systems, and temporary staff posts to manage the transformation programme.
- £3.055m drawn down from the funding agreed by Cabinet to support the Strategic Land Programme in 2021/22.
- £1.030m drawdown from the funding agreed by Cabinet in November 2020 for the critical one-off health and safety works identified for the Adults' Health and Care residential and nursing estate.
- £786,000 drawn from the CCBS Minor Capital Works to meet the costs of bridge works on Countryside rights of way and the Office Accommodation reserve to cover office accommodation moving costs delayed from 2020/21 due to Covid.
- An increase of £970,000 to address Ash Dieback (part of the allocations agreed by Cabinet in February 2020 and December 2020).
- A net reduction of £259,000 from transfers between departments including IT growth charges.

Section G: 2022/23 Revenue Budget Pressures and Initiatives

32. In addition to the issues covered in Section E CCBS services are facing inflationary pressures and shortages of labour and materials in particular construction related activity. This affects the cost of works and is increasingly causing delays to contractors being able to start work on site with resultant slippage e.g. in planned and funded work to maintain paths and bridges on the Rights of Way network. The inflation pressures and volatility in some markets are unprecedented in recent years and result from a combination of factors including the pandemic, Brexit and global supply chain issues and are expected to persist throughout 2022/23.

Section H: Revenue Savings Proposals

33. Savings targets for 2023/24 were approved as part of the MTFS by the County Council in July 2020. Proposals to meet these targets have been developed through the SP2023 Programme and were approved by Executive Members, Cabinet and County Council in October and November 2021.
34. In line with the Council's financial strategy, SP2023 savings will be delivered over a two year period with the business as usual deficit in 2022/23 being met from the Budget Bridging Reserve. Given the medium term deficit due to Covid-19 pressures and the resulting financial response package, which uses up all available financial flexibility, it remains critical that SP2023 is delivered by 1 April 2023. Rigorous monitoring of the delivery of the programme has already

begun, to ensure that the Department is able to achieve the savings by the required date.

35. This early action in developing and implementing the savings programme for 2023/24 means that the County Council is in a strong position for setting a balanced budget in 2022/23 and that no new savings proposals will be considered as part of the budget setting process for the next financial year.
36. All previous savings programmes for CCBS are expected to be fully delivered by 2022/23, with the exception of the one outstanding Tt2019 saving relating to Office Accommodation where spend is impacted by decisions of all departments of the County Council. The modest £160,000 balance outstanding is expected to be partially delivered in 2022/23 and fully delivered by 2023/24.
37. CCBS has an SP2023 target of £3.361m to be achieved in full by April 2023 and the programme to achieve this was approved by the County Council on 4 November 2021. Work is already underway to achieve the savings but, against the backdrop of continuing uncertainty around the pandemic impacts, the income generation targets may be challenging to achieve. This emphasises the need to achieve as many of the non-income savings as possible ahead of target and current forecasts would see £1.58m delivered before April 2023.

Section I: 2022/23 Revenue Budget Other Expenditure

38. The budget includes some items which are not counted against the cash limit. For CCBS these are the Coroners Service and the four business units, including the River Hamble, as shown in Appendix 1.
39. There are separate approval processes in place for the business units' financial plans with detailed business plans for HC3S (catering), County Supplies and Hampshire Transport Management to be reported to the Executive Member for Commercial Strategy, Estates and Property on 6 April 2022 for approval and the 2022/23 revenue budget for the River Hamble Harbour Authority reported to the River Hamble Harbour Board on 7 January 2022.

Section J: Budget Summary 2022/23

40. The budget update report presented to Cabinet on 07 December 2021 included provisional cash limit guidelines for each department. The cash limit for the CCBS Department in that report was £44.8m (of which £24.6m related to CSEP services), a £1.4m increase on the previous year. The increase comprised:
 - £1.530m increase covering non-pay inflation.
 - A net reduction of £128,000 from transfers between departments including IT growth charges.
41. Appendix 1 sets out a summary of the proposed budgets for the service activities provided by the CCBS Department within the portfolio of the

Executive Member for CSEP for 2022/23 and show that these are within the cash limit set out above.

42. In addition to these cash limited items there are further budgets which fall under the responsibility of the CCBS Department, which are shown in the table below:

	2022/23	
	£'000	£'000
Cash Limited Expenditure	117,111	
Less Income (Other than Government Grants)	(72,336)	
Net Cash Limited Expenditure		44,775
Trading Units Net (Surplus) / Deficit		(773)
Coroners		2,391
Total Net Expenditure		46,393

Section I: Consultation, Equalities and Climate Change Impact Assessment

43. Consultation on the budget is undertaken every two years when the County Council considers savings to help balance the budget. All savings proposals put forward by the County Council has an Equality Impact Assessment published as part of the formal decision making papers and for some proposals stage 2 consultations are undertaken before a final decision is made by the relevant Executive Member.
44. This report deals with the revenue budget preparation for 2022/23 for the Commercial Strategy, Estates and Property budgets. This is the interim year of the two year financial planning cycle when no new savings proposals are being considered. Therefore no consultation or Equality Impact Assessments are required.
45. Hampshire County Council utilises two decision-making tools to assess the carbon emissions and resilience impacts of its projects and decisions. These tools provide a clear, robust, and transparent way of assessing how projects, policies and initiatives contribute towards the County Council's climate change targets of being carbon neutral and resilient to the impacts of a 2°C temperature rise by 2050. This process ensures that climate change considerations are built into everything the Authority does.
46. This report deals with the revenue budget preparation for 2022/23 for Commercial Strategy, Estates and Property budgets. Climate change impact assessments for individual services and projects will be undertaken as part of the approval to spend process. There are no further climate change impacts as

part of this report which is concerned with revenue budget preparation for 2022/23 for the Commercial Strategy, Estates and Property services.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	Yes / No
People in Hampshire live safe, healthy and independent lives:	Yes / No
People in Hampshire enjoy a rich and diverse environment:	Yes / No
People in Hampshire enjoy being part of strong, inclusive communities:	Yes / No

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
Savings Programme to 2023 – Revenue Savings Proposals (Executive Member for Commercial Strategy, Estates and Property) https://democracy.hants.gov.uk/documents/s82556/Report.pdf	29 September 2021
Medium Term Financial Strategy Update and Savings Programme to 2023 Savings Proposals https://democracy.hants.gov.uk/ieListDocuments.aspx?CId=163&MId=7737	Cabinet – 12 October 2021 / County Council – 4 November 2021
Budget Setting and Provisional Cash Limits 2022/23 https://democracy.hants.gov.uk/ieListDocuments.aspx?CId=134&MId=7745	Cabinet – 7 December 2021
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents	
<p>The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)</p>	
<u>Document</u>	<u>Location</u>
None	

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

The budget setting process for 2022/23 does not contain any proposals for major service changes which may have an equalities impact. Proposals for budget and service changes which are part of the Savings Programme to 2023 Programme were considered in detail as part of the approval process carried out in October and November 2021 and full details of the Equalities Impact Assessments relating to those changes can be found in Appendices 4 to 8 in the October Cabinet report linked below:

<https://democracy.hants.gov.uk/ieListDocuments.aspx?CId=163&MId=7737>

For proposals where a Stage 2 consultation is required the EIAs are preliminary and will be updated and developed following this further consultation when the impact of the proposals can be better understood.

Budget Summary 2022/23 – CCBS Transformation & Business Management and Property Services & Facilities

Service Activity	Original Budget 2021/22 £'000	Revised Budget 2021/22 £'000	Proposed Budget 2022/23 £'000
Business Development Team	671	888	682
CCBS Maintenance and Development ⁽¹⁾	81	320	322
Transformation	997	1,186	1,109
Rural Broadband	130	130	130
Asbestos	111	59	83
Business Support ⁽²⁾	634	448	521
Scientific Services	177	175	211
Corporate Estate	(195)	(195)	(180)
Development Account	(345)	(345)	(357)
Facilities Management and the Great Hall ⁽³⁾	3,748	3,721	3,894
Hampshire Printing Services	(24)	(24)	(24)
Property Services ⁽²⁾	3,816	3,625	3,911
Sites for Gypsies and Travellers	39	39	41
Manydown and Other Miscellaneous	(23)	(23)	(23)
Feasibility	1,035	1,035	1,035
Strategic Land ⁽⁶⁾	0	3,055	0
Strategic Land Disposal of Sites	231	231	236
Office Accommodation	4,040	4,436	4,010
Repairs and Maintenance	8,127	8,107	8,289
Adults Health and Safety Works ⁽⁶⁾	0	1,030	0
PrintSmart ⁽³⁾	(55)	(57)	(57)
Net Contribution To / (From) Cost of Change ⁽⁴⁾	(25)	56	137
Climate Change ⁽⁵⁾	0	600	600
CCBS CSEP Net Cash Limited Budget	23,170	28,497	24,570
CCBS Recreation, Heritage and Rural Affairs	19,160	21,352	19,134

CCBS Performance, Human Resources and Partnerships Services	748	748	770
Emergency Planning	295	289	301
CCBS Cash Limited Budget	43,373	50,886	44,775
Coroners	2,391	2,391	2,391
CCBS Trading Units	(878)	(875)	(773)

- (1) The Maintenance and Development budget has been created to cover cyclical and one-off maintenance and development costs associated with the Department's key service delivery, using over-achievement of savings from the Tt2019 programme which have proved to be sustainable.
- (2) During the 2021/22 financial year, the CCBS department management team (DMT) and service groupings were restructured, resulting in a number of budget movements within the Department. These changes have been reflected in the revised and forward budget.
- (3) The PrintSmart budget had previously been included within the CCBS cash limited services as part of Facilities Management, but the original budget above is restated to show this within the CCBS managed services.
- (4) The budgeted net contribution to Cost of Change includes the expected achievement of savings which will be allocated to the Department's SP23 savings targets.
- (5) As approved by Cabinet in February 2021, the CCBS Community Grants Fund was realigned, together with the Leader's grant pot and Members Devolved Grant budgets, to re-instate the increased grant budget level per member, to increase the Leader's grant budget to £400,000, to retain a smaller CCBS Grants Fund of £32,000 and to create a one-off fund of £1.2m over two years overseen by CCBS targeted at climate change initiatives. These changes are reflected in the revised and forward budgets.
- (6) The revised budgets for Strategic Land and Adults Health and Safety works reflect the one-off funding agreed by Cabinet to support the 2021/22 Strategic Land Programme and the critical health and safety works identified for the residential and nursing estate.

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HAMPSHIRE COUNTY COUNCIL

Front Cover Report

Committee:	Policy and Resources Select Committee
Date:	21 January 2022
Title:	2022/23 to 2024/25 Capital Programme Report for CCBS
Report From:	Director of Culture, Communities and Business Services and Director of Corporate Operations

Contact name: Felicity Roe

Tel: 01962 847876

Email: Felicity.Roe@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to set out the proposed capital programme for the Culture, Communities and Business Services (CCBS) for 2022/23 to 2024/25, see attached report.
2. The Executive Member for Commercial Strategy, Estates and Property is requested to approve the proposals for submission to Cabinet and County Council in February 2022.

Recommendations

That, in regard to the capital programme for Culture, Communities and Business Services, the Select Committee either:

supports the recommendations being proposed to the Executive Member for Commercial Strategy, Estates and Property

Or:

agrees any alternative recommendations to the Executive Member for Commercial Strategy, Estates and Property, with regards to the proposals set out in the attached report.

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HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Commercial Strategy, Estates and Property
Date:	21 January 2022
Title:	2022/23 to 2024/25 Capital Programme Report for CCBS
Report From:	Director of Culture, Communities and Business Services and Director of Corporate Operations

Contact name: Felicity Roe

Tel: 01962 847876

Email: Felicity.Roe@hants.gov.uk

Purpose of the Report

1. This report seeks approval for submission to the Leader and Cabinet of the proposed capital programme for Culture, Communities and Business Services (CCBS) for 2022/23 to 2024/25 and the revised capital programme for 2021/22.

Recommendation(s)

To approve for submission to the Leader and the Cabinet:

2. The capital programme for 2022/23 to 2024/25 as set out in Appendix 1.
3. The revised capital programme for 2021/22 as set out in Appendix 2.
4. The carry forward of resources of £30.7M from 2021/22 to 2022/23 as set out in paragraph 30.
5. An increase in the value of the 2021/22 Schools Condition Allocation (SCA) funded named scheme at Nightingale Primary school by £985,000 (scheme total now £2.5M).
6. Spend of £786,000 capital funding from cost of change reserves allocated for the proposed improvements to the Formal Meeting Chamber.
7. The Executive Member recommends to Council to increase the value of and the expenditure approvals for the Uplands Development Infrastructure (UDI) project by £1.498m (scheme total now £28.139m) and the wider master developer funding by £0.85m using part of the enhanced forecast sale receipts following the successful marketing of the initial phase of development on the Woodhouse Meadows site, together with a 'windfall' compensation payment from Scottish and Southern Electric.

Executive Summary

8. This report seeks approval for submission to the Leader and Cabinet of the proposed capital programme for CCBS for 2022/23 to 2024/25.
9. The report has been prepared in consultation with the Executive Member and will be reviewed by the Policy and Resources Select Committee. It will be reported to the Leader and Cabinet on 8 February 2022 to make final recommendations to County Council on 17 February 2022.
10. In accordance with the provisional capital guidelines approved by Cabinet in December 2021, the report considers the schemes which it is proposed to include in the capital programmes for 2022/23, 2023/24 and 2024/25. The report also presents the revised programme for 2021/22.
11. The proposals contained within this report are derived from the departmental service plans which have been developed to support the 'Serving Hampshire - Strategic Plan 2021 – 2025'.

Contextual information

12. Executive Members have been asked to prepare proposals for:
 - a locally resourced capital programme for the three-year period from 2022/23 to 2024/25 within the guidelines used for the current capital programme including the third year, 2024/25, at a similar level to 2023/24
 - a programme of capital schemes in 2022/23 to 2024/25 supported by Government grants as announced by the Government.
13. The capital guidelines are determined by the Medium Term Financial Strategy which is closely linked to the 'Serving Hampshire - Strategic Plan 2021 – 2025' and departmental Service plans to ensure that priorities are affordable and provide value for money and that resources follow priorities.
14. The majority of the schemes included in the three-year capital programme reported to the Executive Member for Commercial Strategy, Estates and Property (EMCSEP), will be delivered by the Culture, Communities and Business Services (CCBS) Department. However, from time to time, the three-year programme may also need to include one-off proposals from Corporate Operations.
15. CCBS services are reported to different Executive Members and individual project appraisals for schemes within the approved programme will be taken to the appropriate Executive Member depending on the service bringing the project forward.

Locally resourced capital programme

16. The cash limit guidelines for the locally resourced capital programme for the Culture, Communities and Business Services (CCBS) portfolio service set by Cabinet are as follows:

	£'000
2022/23	4,559
2023/24	4,559
2024/25	4,559

17. Executive Members may vary the guidelines between years provided their total three-year guideline is not exceeded and bunching of payments in any one year or front-loading is avoided.
18. Executive Members may propose supplementing their capital guidelines under the 'prudential framework' agreed by Cabinet at its meeting on 24 November 2003, as amended by Cabinet in February 2006. From 2009/10, Hampshire Transport Management (HTM) has used prudential borrowing to fund the purchase of vehicles instead of leasing them to generate savings. The allocation for this scheme is included within the guidelines above.

Revised 2021/22 capital programme

19. The resources for the revised 2021/22 capital programme for CCBS are shown below and total £70.8 million. The changes since the capital programme was approved in February 2021 are summarised below with further details shown in Appendix 2:

	2021/22
	£'000
Approved programme	38,232
Allocations carried forward from previous years	50,784
Draw down of approved corporate funding	1,690
Draw down of approved gainshare funding	1,000
Draw down of approved cost of change funding	115
Salix interest free loan funding adjustment	-500
Adjustment to Government grant	5,979
Developers contributions	540
Other external funding	850

Carry forward to 2022/23	-30,744
Funding transferred from Children's Services	253
Net transfers between capital and revenue and other technical adjustments to meet accounting requirements	232
Botley (Uplands) Additional Funding	2,348
	<hr/> 70,779 <hr/>

20. The schemes carried forward from previous years of £50.784m were agreed by Cabinet on 13 July 2021. Significant additions to the programme include a higher than anticipated School Condition Allocation (SCA) grant for local authority schools and Sure Start early years centres of £23.391M compared to £17.412M assumed in the capital programme approved in February 2021. This was higher than previous years' allocations due to changes in the allocation formula, including an increase in the SCA base rate and the incorporation of a 'condition factor' that takes account of the outcome from the first round of the government's condition data capture (CDC) programme.
21. The increase in SCA grant allowed additional funding to be allocated to a number of the larger named schemes in the 2021/22 capital programme to accommodate cost inflation pressures and changes in scope to improve the energy savings and carbon emissions reductions achieved in line with the County Council's carbon net zero targets for the built estate.
22. A number of additional named schemes were also brought forward for approval by the Executive Member for Commercial Strategy, Estates and Property in October 2021, to allow early development and procurement in order to mitigate the risks arising from material and labour shortages in the supply chain.
23. It is now proposed to allocate additional funding of £985k to the SCOLA recladding project at Nightingale Primary school, included in the 2021/22 capital programme, increasing the total scheme value to £2.5M.
24. Grants totalling £29.3M under the government's Public Sector Decarbonisation Scheme (PSDS), supported by a further £3.27M allocated from the 2020/21 SCA grant, are enabling the delivery of a significant programme of investment across the schools and corporate estates to reduce operational carbon emissions.
25. Good progress has been made on the programme since March 2021, in line with the tight timescales set by the funding grants. However, the ongoing material and labour supply chain shortages across the construction industry has impacted on the delivery of works on site. As a result, an extension to the completion deadline has been agreed with Salix, the government's funding body managing the PSDS, and some adjustments have been made to the programme. This includes the re-allocation of up to £1.5M of grant funding, previously identified for a programme of improved boiler and heating controls, to

a new programme of cavity wall insulation. While it is currently anticipated that all work will be completed by 31 March 2022, discussions are ongoing with Salix to address any extension of the programme beyond this date, should this become necessary.

26. There is a need to increase the funding for the Uplands Development Infrastructure (UDI) project which will see the provision of the servicing arrangements (highways and utilities) to support the delivery of Deer Park School and housing on the County Council owned Woodhouse Meadows site at Hedge End. The Executive Member for Policy and Resources approved an updated project appraisal position for the UDI works in January 2021 to allow the contract for these works to be let. However, unfortunately challenging groundwater conditions, the need for remedial works and a consequent change in the construction specification, together with re-re-sequencing of works to ensure a serviced access was available to the new school has resulted in an additional cost to the UDI contract of £1.498m. The improved land value arising from the recent marketing exercise of Phase 2 of Woodhouse Meadows site will more than meet this cost increase.
27. The provision of a serviced access for the Woodhouse Meadows site forms part of a wider master-developer approach being taken by the County Council in its capacity as landowner for which a separate capital provision of £600k was approved by Cabinet in February 2019. Unfortunately, a substantial part of this funding has been used to support unforeseen costs, yet there remain a number of key landowner obligations to meet under the S.106 agreement with insufficient funding in place to meet the cost.
28. The smaller Botley Fields site which is located off Winchester Street in Botley and directly interfaces with the proposed Botley Bypass, will be sold un-serviced. As the detailed design of the Botley Bypass has progressed, there are potential scheme cost savings and/or an enhanced land value if the required noise attenuation arrangements for the development site are implemented as *part* of the Bypass scheme and in *advance* of the sale of the site. The estimated cost of these attenuation bunds is in the region of £500k. A 'windfall' compensation payment of at least £850k will be payable by Scottish and Southern Electricity following their decision to retain existing, overhead high voltage cables that cross the Woodhouse Meadows site. It is proposed that this payment is used to support the County Council's role as master developer across the two Uplands Farm sites.
29. Approval is therefore sought to recommend to Council to add a further £2.348m to the CCBS capital programme in 2021/22 using part of the improved Woodhouse Meadows receipt value and also the drawing on the SSE compensation payment to support the Uplands Development project(s), together with the associated expenditure approvals.
30. Funding of £786,000 has been added to the 2021/22 capital programme for the improvement works to the Formal Meeting Chamber. The proposals for these improvement works together with funding of £786,000 were included in the Medium Term Financial Strategy Update Cabinet report, approved by the County Council on 4th November 2021. Since then, further review has been undertaken to confirm that the proposals represent the most appropriate option, and the design has been further developed. The start of work on site is

anticipated in the spring of 2022 subject to an acceptable tender return and consequently approval to spend is now being sought in this report.

Resources and projects proposed to be carried forward to 2022/23

31. The following table outlines the projects and resources that for reasons set out below, it is proposed to defer and carry forward to 2022/23:

Project	Cost of Projects & Resources carried forward
	£'000
Office Accommodation capital projects	1,850
County Farms	1,982
CCBS Capital carried forward (to fund Countryside – Bridges & Rights of Way in 2022/23)	169
Basingstoke Canal - Swan Cutting Restoration	775
Hampshire Transport Management - Vehicle Workshop	600
School Condition Allocation (building improvements)	24,618
Corporate estate capital projects	750
Total	30,744

32. Capital receipts from previous rationalisation of the office accommodation portfolio have been amalgamated and retained in the capital programme. It is proposed to use this capital funding, together with a previously allocated £700k revenue contribution, to address essential condition related maintenance works at the Fareham Parkway corporate office and undertake some internal refurbishment works to improve the working environment. Utilisation of the Fareham Parkway office has increased following the end of lease arrangements at Fareham Reach and Fareham Borough Council offices in early 2021 and relocation of a number of teams to Fareham Parkway. These moves are part of the overall strategy for corporate office accommodation.
33. In accordance with the strategy for the County Farms estate, capital receipts from the sale of farmland and buildings are accrued and earmarked for future investment in County Farms. Minor improvements are required to a number of farms, mainly to ensure compliance.

34. Two improvement projects have been identified as named schemes to carry forward to 2022/23, with a combined value of up to £1.2M to be funded from existing capital receipts. Lyde Green Farm, Rotherwick, requires considerable investment in slurry storage. The existing lagoon is insufficient to take the slurry and dirty water quantities generated by the farm and is also poorly situated close to residential properties. A new lagoon is to be provided in a different location, which will resolve all risk and compliance issues. Hollam Hill Farm buildings consist largely of a range of timber-framed portal buildings that are costly to maintain and no longer considered to be safe or structurally viable. These are to be replaced with modern steel portal frame buildings which will be more fit for purpose and much less costly to repair. These projects were due to take place in 2021/22 but have been carried forward, chiefly due to covid-related and other project delays. The reported costs have risen this year to allow for the possibility of higher build costs that are prevalent in the current market.
35. In 2018 the Basingstoke Canal was allocated £1.5m Capital Investment Priorities funding (Cabinet 5th February 2018) over three years to meet the Council's obligations as the owner of the Canal. This will have been fully utilised in 2022/23 on schemes and addressing issues such as Dogmersfield landslip. The Swan Cutting scheme was added as a named scheme in the 2019/2020 programme with the sum of £335,000 from the Canal Capital. Further investigation of this scheme by geotechnical specialists have indicated that more funding will be necessary. The funding drawn from the Canal Capital has been increased to £775,000 for 2021/2022 and will be carried forward to 2022/23. The scheme is highly sensitive involving over 11 different landowners and is unlikely to be completed in 2022/2023. There will be a requirement for future capital funding for the Basingstoke Canal as part of the wider CCBS Asset Strategy.
36. A range of options are being explored for the Hampshire Transport Management (HTM) vehicle workshop at Petersfield including refurbishment of the existing buildings to address significant deterioration of some of the fabric of the buildings through to a new build on a different part of the site to accommodate all three main parties on site. Due to the complexity of the operations on site, the assessment of the impact of any changes to the location of buildings on site and the need to ensure that the project is affordable and commercially viable for HTM (as a self-funding business unit) the project has been delayed and is to be carried forward into 2022/23.
37. The SCA grant is used to improve the condition of the school's estate on a priority basis. In line with normal timescales for design development and procurement, a number of the larger named schemes and the new schemes added to the 2021/22 capital programme are planned for delivery on site in future years. In 2022/23 there is a need to carry forward £24.618M of funding from the 2021/22 programme. This includes named schemes with a combined value of £18.122M, a further £1.920M of schemes below the named schemes threshold and £4.576M of currently unallocated SCA grant funding.
38. £750k of capital repairs and maintenance funding is to be carried forward to the 2022/23 programme to support the delivery of priority schemes to address condition liabilities and priorities across the corporate estate. This includes

essential upgrades to mechanical and electrical systems and further improvements to fire precautions within the corporate buildings portfolio.

Proposed capital programme 2022/23 to 2024/25 – locally resourced schemes

39. The programme proposed for 2022/23 to 2024/25 is detailed in Appendix 1.
40. The largest allocation is £3.4 million per annum for vehicle purchases by Hampshire Transport Management (HTM). An increase of £0.4m per annum from 2020/21 was approved by County Council in February 2020 to enable HTM to respond to growing business for electric vehicles. The cost of these purchases is recovered through business unit charges to customers.
41. The 2022/23 cash limit guideline is supplemented by contributions from departmental revenue budgets and cost of change reserves and capital receipts to fund specific schemes. This includes improvements to the visitor facilities at the Great Hall.
42. New capital improvement schemes totalling £334k have been identified as part of the annual programme of essential repairs and maintenance for the corporate estate in 2022/23. Individual schemes will be approved under officer delegations in line with agreed priorities. These schemes can be funded by revenue contributions to capital, using the repairs and maintenance budget in 2022/23.
43. The Countryside Service has a statutory duty to maintain the Rights of Way network to ensure it remains safe and accessible for the public. Works identified for 2022/23 represent the most essential priorities in order for the County Council to fulfil its statutory responsibilities.
44. A review of the current Right of Way structures is currently underway. The schemes identified by the Countryside Service for 2022/23 represent essential health and safety and improvement works to assets such as bridges, where structural issues have been identified during inspections. Funding of £400,000 is drawn from CCBS minor capital works programme, including some which has been carried forward from prior years.
45. There is a requirement for surfacing and drainage works across the Rights of Way network to ensure that paths are available and safe to use. These schemes represent a prioritised list of works for 2022/23. Funding of £282,000 is drawn from the carried forward CCBS minor capital works programme along with the CCBS capital contingency allocation for 2022/23.
46. The 2022/23 capital programme also includes the proposal to carry forward funding from the 2021/22 programme in respect of schemes that for a variety of reasons summarised from paragraph 31 will not start in the current financial year. The total of locally resourced funding proposed to be carried forward is £6.1M. The augmented locally resourced programme totals are shown in the table below:

2022/23	2023/24	2024/25
£'000	£'000	£'000

Guideline set by Cabinet	4,559	4,559	4,559
Departmental revenue and reserve contributions to capital	1,034		
Carry forward from 2021/22	6,126		
Proposed locally resourced programme	11,719	4,559	4,559

Proposed capital programme 2022/23 to 2024/25 supported by Government allocations

47. The Government has allocated all its support for the capital programme in the form of capital grants (Schools Condition Allocation), and not as borrowing allocations. This allocation is used to address condition based maintenance of the schools' estate which delivers improvements in the operational efficiency and quality of the learning environment in Hampshire's maintained schools.
48. The Secretary of State has not yet announced details of individual local authority capital allocations for 2022/23, 2023/24 and 2024/25. However, further changes to the allocation formula are anticipated from 2022/23 and it is unclear what the net impact will be on the SCA grant for Hampshire County Council. A continuation of 2021/22 allocation is assumed in the 2022/23 capital programme, however it is recognised that the confirmed allocation may be lower and this is being considered in the detailed planning for the 2022/23 SCA programme.
49. Three new named schemes totalling £6.1M, at Henry Cort Community College, Baycroft School and Marchwood Infant School, have been provisionally identified for inclusion in the 2022/23 SCA programme. Further programmes of work, below the threshold for named schemes and totalling the balance of the anticipated grant funding, are being developed to address the identified condition priorities across the schools' estate alongside the carry forward programme of grant funded works from 2021/22.
50. Schemes identified support the County Council's statutory responsibilities for schools and reduce the maintenance backlog liability through targeted risk-based investment. The most significant maintenance challenge in the schools' portfolio remains the high proportion of 'system buildings' including the SCOLA system used extensively throughout the 1950s to the 1970s. SCOLA buildings represent 40% of the floor area of the school estate in Hampshire and named schemes continue to progress modernising the SCOLA Mark 2 buildings.
51. Recladding SCOLA schools is a cost and carbon efficient way to address condition related maintenance issues and protect the overall structure of the buildings, extending their life. Recladding also significantly improves the internal building environment and energy efficiency of the buildings. Opportunities for further improvements in thermal performance and energy efficiency achieved through SCOLA recladding schemes are being explored for the tranche of projects in development. This approach supports the County Council's carbon net zero targets for the built estate.
52. Beyond the SCOLA programme, there is a need to continue to address the wider maintenance liabilities across the schools' estate. Programmes of work

below the threshold for named schemes will address mechanical, electrical and building fabric related liabilities, incorporating measures that reduce energy consumption and achieve carbon emission reductions wherever possible.

53. The full grant is added to the CCBS Capital Programme cash limit to allow the funding to be prioritised to ensure that school buildings are kept safe and in good working order. Priorities are jointly agreed with Children’s Services.
54. The cash limit guidelines for this part of the capital programme are as follows:

Capital grant	2022/23	2023/24	2024/25
	£’000	£’000	£’000
Assumed	23,391	23,391	23,391
Carry forward from 2021/22	24,618		
Proposed programme funded by Govt grant	48,009	23,391	23,391

Emerging construction inflation and resource capacity issues

55. 2021 has been a challenging year for the construction industry with material and labour shortages and cost increases impacting on programmes of work being delivered as part of the County Council’s capital programme.
56. The outlook for the UK economy remains uncertain, given the uncertainties of material price increases and availability of labour. Site productivity has returned to around 94% following the Covid-19 pandemic. Material prices have increased by 6.4% in the 3Q21(on a quarterly basis) which is a 16.9% increase year on year and is becoming evident in recent tender returns.
57. Tender price inflation is influenced by the level of risk accepted by the supply chain and how that is priced. Recently, the Construction Leadership Council have suggested introducing fluctuations into JCT and NEC forms of contract to collaboratively share the risk of inflation.
58. The BCIS are now indicating that 2021 saw a 6.4% increase in tender prices from 2020, which again is evident in some recent tender returns. They are also forecasting a further 4.4% increase from 3Q21 to 3Q22. The five-year tender price forecast suggests a 27% increase in costs (3Q21-3Q26).
59. The general fiscal position for the UK economy remains uncertain, although site productivity and construction activity has increased this quarter, it had previously dropped earlier in the year. There is a risk of higher prices but until material and labour shortages are resolved they are difficult to forecast.
60. Continued use of local and regional construction frameworks and the early engagement of contractors will be vital in securing cost certainty and value for money for the successful delivery of projects within the CCBS capital programme. Key to the success of the early engagement will be pipeline management and visibility to the market of programmes of work.

Capital programme summary

61. On the basis of the position outlined above, the total value of the capital programmes submitted for consideration for the three years to 2024/25 are:

	Schemes within locally resourced guidelines	Schemes supported by Government allocations	Total
	£'000	£'000	£'000
2022/23	11,719	48,009	59,728
2023/24	4,559	23,391	27,950
2024/25	4,559	23,391	27,950

Revenue implications

62. The on-going service and maintenance implications of the proposed capital programme are funded from within the revenue budget. Some schemes are of an invest to save nature and thus have a positive impact on the revenue budget.
63. In line with proper accounting practice, the asset value resulting from capital expenditure is depreciated over the expected life of the asset with a corresponding charge to the income and expenditure account. However, this accounting adjustment does not directly impact the cash limited budget of services. The estimated depreciation arising from the proposed capital programme is as follows:

	Full year cost
	£'000
2022/23	1,453
2023/24	818
2024/25	818
Total	3,089

Conclusions

64. The proposed capital programme for CCBS as summarised in paragraph 60 is in line with the guidelines set by Cabinet. In addition, it plans to use the allocated Government grants in full.

65. The main priority of the programme continues to be the maintenance and improvement of the County Council's built and rural estate, and the purchase of vehicles to support service delivery across the County Council. The programme supports the delivery of services countywide and contributes to the strategic aims:
- Hampshire maintains strong and sustainable economic growth and prosperity
 - People in Hampshire live safe, healthy and independent lives
 - People in Hampshire enjoy a rich and diverse environment
 - People in Hampshire enjoy being part of strong, inclusive communities.

REQUIRED CORPORATE AND LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	Yes
People in Hampshire live safe, healthy and independent lives:	Yes
People in Hampshire enjoy a rich and diverse environment:	Yes
People in Hampshire enjoy being part of strong, inclusive communities:	Yes

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
Budget Setting and Provisional Cash Limits 2022/23 (Cabinet) https://democracy.hants.gov.uk/documents/s88288/Financial%20Update%20Budget%20Setting%20-%20Cabinet.pdf	7 December 2021
Medium Term Financial Strategy Update (Cabinet) https://democracy.hants.gov.uk/documents/s85095/SP2023%20Report.pdf	12 October 2021
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>
Climate Change Action Plan 2020-25 (Cabinet) https://democracy.hants.gov.uk/documents/s57477/Climate%20Change%20Action%20Plan%202020-2025-2020-09-29-Cabinet%20Report.pdf	
Climate Change Strategy (Cabinet) https://democracy.hants.gov.uk/documents/s53569/Climate%20Change%20Strategy.pdf	

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

Equalities impact assessments will be considered when individual project appraisals are developed.

2.1. Impact on Crime and Disorder:

Crime prevention issues will be considered when individual project appraisals are developed.

CLIMATE CHANGE IMPACT ASSESSMENT

1. Hampshire County Council utilises two decision-making tools to assess the carbon emissions and resilience impacts of its projects and decisions. These tools provide a clear, robust, and transparent way of assessing how projects, policies and initiatives contribute towards the County Council's climate change targets of being carbon neutral and resilient to the impacts of a 2°C temperature rise by 2050. This process ensures that climate change considerations are built into everything the Authority does.
2. **Climate Change Adaptation.** The climate change adaptation tool is not applicable because this is a financial report amending or proposing budgets for a number of individual projects or programmes, which are subject to assessment individually when project appraisals are developed.
3. **Carbon Mitigation.** The carbon mitigation tool is not applicable because this is a financial report amending or proposing budgets for a number of individual projects or programmes, which are subject to assessment individually when project appraisals are developed.

Culture, Communities and Business Services

Ref	Project	Construct- ion Works	Fees	Furniture Equipment Vehicles Grants	Total Cost (excluding sites)	Revenue Effect in Full Year	
						Running Costs	Capital Charges
		£'000	£'000	£'000	£'000	£'000	£'000
2022/23 Schemes							
Schemes Supported from Local Resources							
Culture, Communities and Business Services							
1	Vehicles for Hampshire Transport Management #	-	-	3,400	3,400	-	340
2	Hampshire Transport Management Vehicle Workshop	515	85	-	600	-	12
3	County Farms - Lyde Green Farm	472	78	-	550	-	11
4	County Farms - Hollam Hill Farm	564	93	-	657	-	13
5	Country Farms Improvement Projects	665	110	-	775	-	16
6	Corporate Estate	930	154	-	1,084	-	22
7	Fareham Parkway Improvements	2,146	354	-	2,500	-	50
8	Office Accommodation	43	7	-	50	-	1
9	Countryside - Bridges	343	57	-	400	-	8
10	Countryside - Rights of Way	242	40	-	282	-	6
11	Basingstoke Canal - Swan Cutting Restoration	665	110	-	775	-	16
Corporate Services							
12	Contingency	-	-	-	-	-	-
Total Programme Supported by Local Resources		6,586	1,087	3,400	11,073	-	493

Capital Programme - 2022/23

Site Position	Contract Start		Remarks	Ref
	Date	Duration		
	Qtr	Months		
N/A	-	-	Continuing programme of replacing vehicles	1
N/A	-	-	Refurbishment of Petersfield HTM vehicle workshop	2
N/A	1	12	Planned Building Upgrade at Lyde Green Farm	3
N/A	1	12	Planned Building Upgrade at Hollam Hill Farm	4
N/A	1	12	Planned improvements across the County Farms Estate	5
N/A	1	12	Planned improvements across the Corporate Estate	6
N/A	1	12	Condition related and internal refurbishment works to improve working environment at Fareham Parkway office	7
N/A	1	12	Planned improvements to Office Accommodation	8
N/A	1	12	Planned improvements to bridges	9
N/A	1	12	Planned improvements to Rights of Way	10
N/A	1	12	Swan cutting bank stabilisation works at North Warnborough	11
N/A	-	-		12

Culture, Communities and Business Services

Ref	Project	Construct- ion Works	Fees	Furniture Equipment Vehicles Grants	Total Cost (excluding sites)	Revenue Effect in Full Year	
						Running Costs	Capital Charges
		£'000	£'000	£'000	£'000	£'000	£'000
	2022/23 Schemes (continued)						
	Schemes Supported by the Government						
	Schools Condition Allocation (SCA)						
13	Baycroft School, Fareham	2,146	354	-	2,500	-	50
14	Cranbourne School, Basingstoke	1,550	256	-	1,806	-	36
15	Crookhorn College, Waterlooville	1,200	198	-	1,398	-	28
16	Hart Plain Junior School, Waterlooville	750	124	-	874	-	17
17	Henry Beaufort, Winchester	1,250	206	-	1,456	-	29
18	Henry Cort Community College, Fareham	2,146	354	-	2,500	-	50
19	Hiltingbury Junior School, Eastleigh	1,327	219	-	1,546	-	31
20	Marchwood Infant School, Southampton	944	156	-	1,100	-	22
21	Nightingale Primary, Eastleigh	2,146	354	-	2,500	-	50
22	Red Barn Primary, Fareham	601	99	-	700	-	14
23	Springwood Junior School, Waterlooville	532	88	-	620	-	12
24	Warblington School, Havant	1,742	288	-	2,030	-	41

Capital Programme - 2022/23

Site Position	Contract Start		Remarks	Ref
	Date	Duration		
	<i>Qtr</i>	<i>Months</i>		
Owned	-	-	SCOLA recladding and building refurbishment	13
Owned	-	-	SCOLA recladding	14
Owned	-	-	SCOLA recladding	15
Owned	-	-	SCOLA recladding	16
Owned	-	-	SCOLA recladding	17
Owned	-	-	SCOLA recladding (ROSLA block)	18
Owned	-	-	SCOLA recladding	19
Owned	-	-	Recladding and building upgrade (Vic Hallam Building)	20
Owned	-	-	SCOLA recladding	21
Owned	-	-	Roof upgrade	22
Owned	-	-	Patent glazing upgrade	23
Owned	-	-	Recladding	24

Culture, Communities and Business Services

Ref	Project	Construct- ion Works	Fees	Furniture Equipment Vehicles Grants	Total Cost (excluding sites)	Revenue Effect in Full Year	
						Running Costs	Capital Charges
		£'000	£'000	£'000	£'000	£'000	£'000
2022/23 Schemes (continued)							
25	Boiler Upgrades - Various sites (all schemes costing less than £500,000)	500	82	-	582	-	12
26	Roof Upgrades - Various sites (all schemes costing less than £500,000)	3,957	653	-	4,610	-	92
27	Schools Condition Allocation (other schemes costing less than £500,000)	20,418	3,369	-	23,787	-	476
Total Schemes Supported by the Government		41,209	6,800	-	48,009	-	960
Total Excluding Land					59,082		1,453
Advance and Advantageous Land Purchases					646		
Total Programme					59,728		1,453

Capital Programme - 2022/23

Site Position	Contract Start		Remarks	Ref
	Date	Duration		
	Qtr	Months		
Owned	-	-	Boiler upgrades at various school sites	25
Owned	-	-	Roof upgrades at various school sites	26
Owned	-	-	Major improvements to school buildings	27

Boiler Upgrades - Various sites:

		£'000
Horndean College, Waterlooville	Boiler upgrade	291
Wavell School, Farnborough	Boiler upgrade	291
		582

Roof Upgrades - Various sites:

		£'000
Anton Junior School, Andover	Flat roof upgrade	380
Bishopswood Infant School, Basingstoke	Flat roof upgrade	320
Bishopswood Junior School, Basingstoke	Flat roof upgrade	400
Brighton Hill Community, Basingstoke	Roof upgrade C block	280
Cupernham Junior School, Romsey	Flat roof upgrade	450
Glenwood School, Emsworth	Pitched roof upgrade	380
Mill Rytthe Infant School, Hayling Island	Flat roof upgrade	400
Oakridge Junior School, Basingstoke	Flat roof upgrade	400
Park Gate Primary, Southampton	Flat roof upgrade	380
Portchester Community School, Fareham	Flat roof upgrade	260
Poulner Junior School, Ringwood	Flat roof upgrade	320
The Vyne School, Basingstoke	Pitched roof upgrade	260
Wickham Primary School, Fareham	Flat roof upgrade	380
		4,610

Culture, Communities and Business Services

Ref	Project	Construct- ion Works	Fees	Furniture Equipment Vehicles Grants	Total Cost (excluding sites)	Revenue Effect in Full Year	
						Running Costs	Capital Charges
		£'000	£'000	£'000	£'000	£'000	£'000
	2023/24 Schemes						
	Schemes Supported from Local Resources						
	Culture, Communities and Business Services						
28	Vehicles for Hampshire Transport Management #	-	-	3,400	3,400	-	340
29	CCBS Capital	328	-	-	328	-	7
30	Contingency	185	-	-	185	-	3
	Total Programme Supported by Local Resources	513	-	3,400	3,913	-	350
	Schemes Supported by the Government						
31	Schools Condition Allocation	20,078	3,313	-	23,391	-	468
	Total Schemes Supported by the Government	20,078	3,313	-	23,391	-	468
	Total Excluding Land				27,304		818
	Advance and Advantageous Land Purchases				646		
	Total Programme				27,950		818

Capital Programme - 2023/24

Site Position	Contract Start		Remarks	Ref
	Date	Duration		
	Qtr	Months		
N/A	-	-	Continuing programme of replacing vehicles	28
N/A	1	12	Provision of minor works across the department including Library and Countryside services	29
N/A	-	-		30
Owned	-	-	Major improvements to school buildings	31
			# controlled on an accrued expenditure basis	

Culture, Communities and Business Services

Ref	Project	Construct- ion Works	Fees	Furniture Equipment Vehicles Grants	Total Cost (excluding sites)	Revenue Effect in Full Year	
						Running Costs	Capital Charges
		£'000	£'000	£'000	£'000	£'000	£'000
	2024/25 Schemes						
	Schemes Supported from Local Resources						
	Culture, Communities and Business Services						
32	Vehicles for Hampshire Transport Management #	-	-	3,400	3,400	-	340
33	CCBS Capital	328	-	-	328	-	7
34	Contingency	185	-	-	185	-	3
	Total Programme Supported by Local Resources	513	-	3,400	3,913	-	350
	Schemes Supported by the Government						
35	Schools Condition Allocation	20,078	3,313	-	23,391	-	468
	Total Schemes Supported by the Government	20,078	3,313	-	23,391	-	468
	Total Excluding Land				27,304		818
	Advance and Advantageous Land Purchases				646		
	Total Programme				27,950		818

Capital Programme - 2024/25

Site Position	Contract Start		Remarks	Ref
	Date	Duration		
	Qtr	Months		
N/A	-	-	Continuing programme of replacing vehicles	32
N/A	1	12	Provision of minor works across the department including Library and Countryside services	33
N/A	-	-		34
Owned	-	-	Major improvements to school buildings	35
			# controlled on an accrued expenditure basis	

CCBS 2021/22 capital programme:

1 Latest programme limit:	£'000
Approved programme	38,232
Allocations carried forward from previous years	50,784
Draw down of approved corporate funding	1,690
Draw down of approved gainshare funding	1,000
Draw down of approved cost of change funding	115
Salix interest free loan funding adjustment	-500
Adjustment to Government grant	5,979
Developers contributions	540
Other external funding	850
Carry forward to 2022/23	-30,744
Funding transferred from Children's Services	253
Net transfers between capital and revenue and other technical adjustments to meet accounting requirements	232
Botley (Uplands) Additional Funding	2,348
	<hr/>
	70,779

**2 Analysis of 2021/22 programme including carry forwards from 2020/21:
£'000**

CCBS Programme

Vehicles for Hampshire Transport Management (HTM)	3,400
Schemes controlled on an expenditure basis:	3,400
Capital repairs - Schools Condition Allocation (SCA) (including carry forwards of grant)	9,512
Portchester Community School - Science Labs Refurbishment (Basic need grant transferred from Children's Services)	213
Public Sector Decarbonisation Scheme (PSDS) funding:	
- Windows Upgrade	16,939
- Solar PV	6,750
- Oil to Gas Boiler Conversion	2,812
- Heating Controls (Bid 4)	1,700
- Cavity Wall Insulation (Bid 4)	940
- Solar PV (Bid 4)	185
Energy Performance Programme:	
- EPP5 - Battery Storage Technology	700
- EPP6 – Solar PV, building fabric and heating improvements	500
- EPP6 – battery storage for buildings with Photo Voltaic (PV) installations, bulk storage of grid electricity	200
Botley (Uplands Development) – Infrastructure and Utility Works (additional funding)	2,348
Facilities Management schemes	205
Council Chamber Improvement Works	786
Rookwood Refurbishment	420
Corporate Estate Capital projects	253
Winchester Discovery Centre	515
Gosport Old Grammar School (Gosport Museum and Art Gallery) (funded by Hampshire Cultural Trust)	998
Countryside projects (funded by S106 contributions/other external funding):	
- Worthy Down and South Wonston Access Improvements	319
- Other Countryside projects	619
Connections and Reflections Woodland (RHCP)	249
Outdoor Centres	190
Basingstoke Canal - Crookham Deeps Embankment Lining	314

County Farms Improvement projects	444
Footway Improvements	15
Programme contingency	1,255
Schemes controlled on a starts basis:	49,381
CCBS Capital Programme 2021/22	52,781
Investment in Hampshire	1,844
Broadband - Top Up Voucher Scheme	2,000
Strategic land purchase	10,000
Advance and Advantageous Land	3,268
Programme contingency	886
Schemes controlled on a starts basis:	17,998
Policy and Resources Capital Programme 2021/22	17,998
CCBS Capital Programme 2021/22	52,781
P&R Capital Programme 2021/22	17,998
Total Revised Capital Programme 2021/22	70,779

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HAMPSHIRE COUNTY COUNCIL

Cover Report

Decision Maker:	Policy and Resources Select Committee
Date:	21 January 2022
Title:	<i>Serving Hampshire – 2021/22 Half Year Performance Report</i>
Report From:	Director HR, OD, Communications and Engagement

Contact name: Steph Randall, Head of Corporate Services Transformation

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Purpose of this Report

1. The purpose of this item is for the Policy and Resources Select Committee to monitor performance against the Serving Hampshire Strategic Plan for 2021-2025. This fulfils the Committee's role to scrutinise 'how effectively is crosscutting/corporate policy developed, implemented and performance evaluated and improved' (as per the scrutiny responsibilities outlined in Part two of Chapter five of the Constitution).

Recommendation(s)

2. It is recommended that Policy and Resources Select Committee notes the County Council's performance for 2021/22 to date.

Contextual information

3. Cabinet is due to consider the attached report providing oversight of the County Council's performance during the first part of 2021/22 when it meets on 8 February 2022.
4. The Policy and Resources Select Committee is invited to consider the report, and whether to add any items to the Select Committee work programme as a result.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	YES
People in Hampshire live safe, healthy and independent lives:	YES
People in Hampshire enjoy a rich and diverse environment:	YES
People in Hampshire enjoy being part of strong, inclusive communities:	YES

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
Serving Hampshire Strategic Plan 2021-2025 and Corporate Performance Management Framework	13 July 2021
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

IMPACT ASSESSMENTS:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

The County Council has a programme of work in place to advance inclusion and diversity in line with its corporate Equality Objectives. This includes undertaking both internal and external assessment of its performance to identify areas of strength and for improvement. This report reviews past performance - the activities and services that are described were subject to appropriate equality impact assessment in accordance with this programme.

3. Climate Change Impact Assessment

Hampshire County Council utilises two decision-making tools to assess the carbon emissions and resilience impacts of its projects and decisions. These tools provide a clear, robust, and transparent way of assessing how projects, policies and initiatives contribute towards the County Council's climate change targets of being carbon neutral and resilient to the impacts of a 2°C temperature rise by 2050. This process ensures that climate change considerations are built into everything the Authority does.

The Carbon Mitigation Tool and/or Climate Change Adaptation Tool was not applicable to this report as it relates to performance against the County Council's overarching Strategic Plan rather than any specific interventions. It is expected that these tools will be applied to any relevant projects which support the delivery of the Strategic Plan outcomes.

HAMPSHIRE COUNTY COUNCIL

Report

Decision Maker	Cabinet
Date:	8 February 2022
Title:	<i>Serving Hampshire</i> – 2021/22 Half Year Performance Report
Report From:	Director HR, OD, Communications and Engagement

Contact name: Steph Randall, Head of Corporate Services Transformation

Tel: 0370 779 1776

Email: stephanie.randall@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to:
 - provide strategic oversight of the County Council's performance during the first half of 2021/22 against the *Serving Hampshire* Strategic Plan for 2021-2025;

Recommendation

2. It is recommended that Cabinet notes the County Council's performance for 2021/22 to date.

Executive Summary

3. This report demonstrates that the overall performance measured against *Serving Hampshire* has been assessed as good during Q1 and Q2, as services have remained resilient, with improvement in most measures.
4. The County Council is on track to meet target in almost half of its corporate performance measures despite the continued impact of the COVID-19 pandemic on some aspects of service delivery.

Contextual information

5. The Serving Hampshire Strategic Plan 2021-2025 and Corporate Performance Management Framework (PMF) were approved by Cabinet in July 2021. The PMF provides the governance structure for performance management and reporting to Cabinet, specifying that Cabinet receives bi-annual reports on the County Council's performance against the strategic priorities set out in the Serving Hampshire Strategic Plan.
6. The four strategic aims set out in the Serving Hampshire Strategic Plan are:
 - Hampshire maintains strong and resilient economic growth and prosperity;
 - People in Hampshire live safe, healthy and independent lives;
 - People in Hampshire enjoy a rich and diverse environment;
 - People in Hampshire enjoy being part of strong, inclusive, resilient communities.
7. To report progress against the Strategic Plan, departments are asked to rate performance against a core set of performance metrics on a quarterly basis. For each measure, a risk-based 'red, amber, green' rating is applied, informed by the most recent data and management information.
8. Departments also provide a quarterly Director's Performance Assessment to summarise each department's delivery of its aims, introduced in the new PMF. As with previous years, the results of any recent external assessments and resident feedback are also submitted by departments. These assessments have informed the achievements and risks highlighted in this report.
9. The full impact of COVID-19 on County Council services is reported separately to Cabinet and performance will continue to become evident over 2021/22. This is therefore not detailed in this report, which covers performance up to the end of September 2021.
10. Summaries of the County Council's delivery of its Climate Change Strategy, and progress against the County Council's Inclusion, Diversity and Wellbeing work programme, are also presented half yearly to Cabinet as part of the performance report.

11. Performance information on children's and adults' safeguarding, major change programmes, including Savings Programme 2023 (SP23), and the County Council's financial strategy are reported separately to Cabinet.

Overall performance

12. Overall, the majority of corporate performance measures were reported as low performance risk, and the remainder as medium performance risk. No measures were identified as high risk. Where measures were reported as medium performance risk, mitigating actions are being undertaken by relevant services.
13. The majority of measures were showing improved or maintained performance during Q1 and Q2 2021/22.
14. The County Council is on track to meet target in almost half of its corporate performance measures. Where targets were not on track, this was generally attributable to reduced activity during COVID-19, with the situation expected to improve as the year progresses. However, five targets do continue to show a negative direction of travel where related external challenges (such as global supply chain issues, resourcing, inflation and energy price increases) continue to restrain recovery. These measures were:
 - Value of private sector investment into Hampshire secured as a result of HCC direct support;
 - Number of jobs created or safeguarded by businesses that HCC has supported;
 - Level of development contribution secured (total) – Corporate Infrastructure Group measure;
 - Outstanding T2019 and T2021 savings to be delivered;
 - County Council's working hours lost to sickness absence in the previous 12 months.
15. Mitigation plans are already in place to support these programmes, and the picture will become clearer in the coming months as the recovery from the pandemic continues.
16. Performance highlights during the period of April to September 2021 were as follows:
 - Outcome one: Hampshire maintains strong and resilient economic growth and prosperity
 - The Transfer to Transform campaign has been launched to enable small and medium businesses to access unspent Apprenticeship Levy funding to take on and develop apprentices.

- Services have been returning to full capacity following the lockdowns and restrictions of the pandemic being lifted. Library, heritage, and outdoor services have reopened, face-to-face visits have resumed for Adult Social Care clients, and social distancing and visit frequency restrictions at HWRCs have been reduced. Prior to update Government guidance in December 2021, staff had been returning to County Council sites as part of phased programme with hybrid working in place across much of the Organisation.
- Outcome two: People in Hampshire live safe, healthy, and independent lives
 - Hampshire Children's Services and our safeguarding partners, Hampshire Constabulary and pan-Hampshire Clinical Commissioning Groups hosted a pilot Joint Targeted Area Inspection (JTAI) in November 2021. The inspection, undertaken by Ofsted, the Care Quality Commission (CQC) and Her Majesty's Inspectorate of Constabulary and Fire and Rescue Services (HMICFRS), was focussed on the 'Front Door' of our services, this is where we receive all information from any professional or member of the public regarding concerns they might have about a child and where we make joint decisions on whether and how to progress the referrals. The inspectorates also looked at our collective responses, such as our social work assessments (with or without the police, depending on the concerns), provision of Early Help services or signposting to other forms of support. The outcome of the inspection was a significant positive endorsement of our continued strong performance in safeguarding children, coming on the heels of our Ofsted inspection in 2019, graded 'Outstanding' in all areas.
 - Just over 98% of parents have been offered a reception year place for their child in one of their three preferred choice schools from September 2021, and just over 93% have been allocated a place at their first choice of school, consistent with the performance in previous years.
 - 2,135 additional school places have been provided in the first half of 2021/22, following the completion of six school development projects that included the opening of three new schools.
 - Food vouchers were provided during the May half term break to the children of vulnerable families affected by the pandemic. The COVID-19 Local Support Grant Scheme was organised through the 'Connect4communities' programme, which is led by Hampshire County Council, in collaboration with community partners. In addition, 108 DWP grants, totalling just over £2 million, were awarded to summer schemes that provide food and activities to Hampshire children who are eligible for free school meals.
 - The Call to Care campaign launched, showcasing the careers available in social care in Hampshire, as part of a strategic approach to addressing recruitment challenges in the sector.

- 1.7 million physical books were issued in Hampshire libraries in the first half of 2021/22 whilst the number of eBooks issued in the period (519,268) was more than double the number issued before the COVID-19 pandemic (252,720 in the first half of 2019/20).
- Outcome three: People in Hampshire enjoy a rich and diverse environment
 - Hampshire's first recycling road materials site opened in Micheldever in June 2021, allowing the Council to reuse road materials dug up during road maintenance operations to reduce CO2 emissions by 67,500kg, and save £320,000 per year.
 - A £150,000 grant scheme, funded from the Department for Travel's Active Travel Fund, will allow businesses to develop cycle facilities to support cycling as a means of commuting to work.
 - Manor Farm opened its new Play Barn, which saw an increase in membership numbers. The attraction delivered 50% of its annual income target in its first 12 weeks of the year.
 - The County Council is working with Southern Water and other agencies to develop a sustainable long-term improvement plan for Chichester and Langstone Harbours – with the aim of protecting the environment, supporting the local economy, and the local community.
- Outcome four: People in Hampshire enjoy being part of strong, inclusive, resilient communities
 - The County Council conducted two consultations, on Balancing the Budget and options for Public Health services, in June 2021, giving residents and stakeholders an opportunity to have their say on how the Council addresses its budget shortfall while continuing to deliver high quality services.
 - The Council has been supporting the Government's programme to resettle Afghan refugees following the withdrawal of UK troops from Afghanistan, including housing refugees in temporary 'bridging hotels' before finding them permanent homes. The Council expects to resettle approximately 30 Afghan refugee families in Hampshire through this work.
 - 'Hampshire Hive' launched during Foster Care Fortnight in May 2021. This is a new support network for foster carers and the children they look after which aims to create an 'extended family' for fostering households.
 - The County Council has approved a £515,000 investment to refurbish the Winchester Discovery Centre, which will improve library and gallery facilities, as well as updating the facilities at the site, as part of an agreement with Hampshire Cultural Trust to improve the financial sustainability of the building over the longer term.

- The Getting Going Again Fund of £950,000 has been approved by the Council, to support Hampshire residents who have been classed as Clinically Extremely Vulnerable (CEV) or Clinically Vulnerable (CV) to re-engage with their local communities and focus on the post COVID-19 future, by helping people to safely start accessing their local communities again and return to more normal ways of life.

17. The full list of performance achievements is included as Appendix 1.

18. Performance Risks: No performance measures were rated as high risk during Q1 or Q2 2021. However, departmental returns and Directors Performance Assessments highlighted several wider areas of risk. These included:

- Labour force pressures are impacting departments, including the HGV driver shortage, pressures on care home staffing (which has been increased with the legal requirement for staff to be COVID-19 vaccinated from November 2023), social workers, and staff in catering and hospitality roles. In addition to a greater focus from senior management on recruitment, staff are being reallocated to support where needed (where this is appropriate), and managers remain mindful of the strain on staff who have continued to work over the pandemic;
- Costs and availability of construction materials are impacting highways maintenance and development, and property construction services. Work programmes are being prioritised to allow essential work to be undertaken, although the expectation from the impacted services is that this pressure will continue for the foreseeable future;
- Pressure on essential services remains high, with the volume and complexity of adult safeguarding work having increased as well as growing service user needs as a result of pressures on NHS services. To counter this, waiting lists are reviewed frequently to maintain required standards and additional short-term capacity has been procured to support vulnerable service users.

Conclusions

19. This report and its supporting appendices demonstrate that the County Council performed well in the delivery of core public services during the first half of 2021/22 against its *Serving Hampshire* Strategic Plan, with nearly three quarters of performance measures showing improved or maintained performance. Despite the continuing impact of COVID-19, budget constraints and other on-going externally driven challenges, no areas of performance were identified as high risk and Directors provided assurance against this positive picture for the first two quarters of 2021/22. This reflects ongoing work by departments in the recovery from the pandemic and the exemplary ongoing commitment of staff.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	YES
People in Hampshire live safe, healthy and independent lives:	YES
People in Hampshire enjoy a rich and diverse environment:	YES
People in Hampshire enjoy being part of strong, inclusive communities:	YES

Other Significant Links

Links to previous Member decisions:	
<u>Title</u> Serving Hampshire Strategic Plan 2021-2025 and Corporate Performance Management Framework	<u>Date</u> 13 July 2021
Direct links to specific legislation or Government Directives	
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Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

EQUALITIES IMPACT ASSESSMENT:

20. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

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- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

21. Equalities Impact Assessment:

The County Council has a programme of work in place to advance inclusion and diversity in line with its corporate Equality Objectives. This includes undertaking both internal and external assessment of its performance to identify areas of strength and for improvement. This report reviews past performance - the activities and services that are described were subject to appropriate equality impact assessment in accordance with this programme.

22. Climate Change Impact Assessment

Hampshire County Council utilises two decision-making tools to assess the carbon emissions and resilience impacts of its projects and decisions. These tools provide a clear, robust, and transparent way of assessing how projects, policies and initiatives contribute towards the County Council's climate change targets of being carbon neutral and resilient to the impacts of a 2°C temperature rise by 2050. This process ensures that climate change considerations are built into everything the Authority does.

The Carbon Mitigation Tool and/or Climate Change Adaptation Tool was not applicable to this report as it relates to performance against the County Council's overarching Strategic Plan

rather than any specific interventions. It is expected that these tools will be applied to any relevant projects which support the delivery of the Strategic Plan outcomes.

Appendix 1: 2021/22 key performance achievements at half year

Serving Hampshire priority	Achievement
<p>Outcome one: Hampshire maintains strong and resilient economic growth and prosperity</p>	<p>The Transfer to Transform campaign has been launched to enable small and medium businesses to access unspent Apprenticeship Levy funding to take on and develop apprentices</p>
	<p>£1 million of additional funding has been agreed by the Council to support the delivery of high-speed broadband to households in rural parts of the county. The funding will 'top-up' the Government's existing Gigabit Broadband Voucher Scheme, which helps people in hard-to-reach locations get a fast, reliable broadband service</p>
	<p>Following County Council approval, on-street parking charges are being introduced in Fareham and Lymington, generating an estimated £450,000 over the coming years</p>
	<p>The Council has extended support for community transport services further six months until 31 March 2022. This will assist operators in the recovery and operation of their services, covering them for loss of service user income which they may continue to experience due to COVID-19 over the winter and into early spring 2021/22</p>
	<p>All Council-managed corporate office buildings have been reopened by late-October, supported by new workspace booking technology solutions and meeting room technology to support hybrid working</p>
	<p>Services have been returning to full capacity following the lockdowns and restrictions of the pandemic being lifted. Library, heritage, and outdoor services have reopened, face-to-face visits have resumed for Adult Social Care clients, and social distancing and visit frequency restrictions at HWRCs have been reduced. In addition, office-based staff have been returning to County Council sites as part of phased programme with hybrid working now in place in much of the organisation</p>
<p>Outcome two: People in Hampshire live safe, healthy and independent lives</p>	<p>Just over 98% of parents have been offered a reception year place for their child in one of their three preferred choice schools from September 2021, and just over 93% have been allocated a place at their first choice of school, consistent with the performance in previous years</p>
	<p>2,135 additional school places have been provided in the first half of 2021/22, following the completion of six school development projects that included the opening of three new schools</p>

Serving Hampshire priority	Achievement
	<p>Food vouchers were provided during the May half term break to the children of vulnerable families affected by the pandemic. The COVID-19 Local Support Grant Scheme was organised through the 'Connect4communities' programme, which is led by Hampshire County Council, in collaboration with community partners. In addition, 108 DWP grants, totalling just over £2 million, were awarded to summer schemes that provide food and activities to Hampshire children who are eligible for free school meals</p>
	<p>Hampshire's primary schools took part in the national 'Eat Them to Defeat Them' campaign, encouraging children to eat more vegetables. The initiative includes vegetable tasting sessions, 'cook-along' demonstrations, recipe suggestions and vegetable-inspired lesson plans</p>
	<p>A pilot scheme has started in September to create low traffic areas at the start and end of the school day near three schools in Hampshire. Findings will support a study into a healthier and safer environment for young people walking and cycling to school</p>
	<p>1.7 million physical books were issued in Hampshire libraries in the first half of 2021/22 whilst the number of eBooks issued in the period (519,268) was more than double the number issued before the COVID-19 pandemic (252,720 in the first half of 2019/20).</p>
	<p>Work on a segregated cycleway route between Brighton Hill Roundabout and Sullivan Road in Basingstoke has begun, following a public consultation on the scheme in early 2021 which indicated strong support for the development. The route will link directly into the other cycle routes that will be provided as part of the Brighton Hill Roundabout improvement scheme</p>
	<p>The Call to Care campaign launched, showcasing the careers available in social in Hampshire, as part of a strategic approach to addressing recruitment challenges in the sector</p>
	<p>17,000 children registered for the 2021 Summer Reading Challenge, over 14,000 more than in 2020, when the service was delivered wholly online</p>
<p>Outcome three: People in Hampshire enjoy a rich and diverse environment</p>	<p>Hampshire's first recycling road materials site opened in Micheldever in June 2021, allowing the Council to reuse road materials dug up during road maintenance operations to reduce CO2 emissions by 67,500kg, and save £320,000 per year</p>

Serving Hampshire priority	Achievement
	<p>A £150,000 grant scheme, funded from the Department for Travel's Active Travel Fund, will allow businesses to develop cycle facilities to support cycling as a means of commuting to work</p>
	<p>Manor Farm opened its new Play Barn, which saw an increase in membership numbers. The attraction delivered 50% of its annual income target in its first 12 weeks of the year</p>
	<p>Hampshire County Council is working with Southern Water and other agencies to develop a sustainable long-term improvement plan for Chichester and Langstone Harbours – with the aim of protecting the environment, supporting the local economy, and the local community</p>
	<p>Changes at Staunton Country Park in Havant have been completed, including improved visitor facilities and the restoration of the historic Georgian landscape</p>
	<p>Hilliers launched the new extension to Jermyn's House, 'The Garden Restaurant' in July 2021</p>
	<p>Hampshire's Library Service was shortlisted for two 'Libraries Connected' awards due to its approach to service delivery during the COVID-19 pandemic. The Home Library Service, during the first COVID-19 lockdown, supported customers who were living alone with phone calls to chat about a shared love of reading, and where needed, were put in contact with support services including Hampshire Coronavirus Support and Helpline. Gosport Discovery Centre was also nominated for its work to support the use of Makaton sign language.</p>
<p>Outcome four: People in Hampshire enjoy being part of strong, inclusive, resilient communities</p>	<p>The County Council launched two consultations, on Balancing the Budget and options for Public Health services, in June 2021, giving residents and stakeholders an opportunity to have their say on how the Council addresses its budget shortfall while continuing to deliver high quality services</p>
	<p>The Council has been supporting the Government's programme to resettle Afghan refugees following the withdrawal of UK troops from Afghanistan, including housing refugees in temporary 'bridging hotels' before finding them permanent homes. The Council expects to resettle approximately 30 Afghan refugee families in Hampshire through this work</p>

Serving Hampshire priority	Achievement
	<p>'Hampshire Hive' launched during Foster Care Fortnight in May 2021. This is a new support network for foster carers and the children they look after which aims to create an 'extended family' for fostering households</p>
	<p>The County Council has approved a £515,000 investment to refurbish the Winchester Discovery Centre, which will improve library and gallery facilities, as well as updating the facilities at the site, as part of an agreement with Hampshire Cultural Trust to improve the financial sustainability of the building over the longer term</p>
	<p>The Getting Going Again Fund of £950,000 has been approved by the Council, to support Hampshire residents who have been classed as Clinically Extremely Vulnerable (CEV) or Clinically Vulnerable (CV) to re-engage with their local communities and focus on the post COVID-19 future, by helping people to start accessing their local communities again, and return to more normal ways of life, in a way that is safe</p>
	<p>Hampshire County Council has been re-accredited with the Gold Award in the MOD's Employer Recognition Scheme. The award reflects the County Council's support to the armed forces community, as demonstrated by the Armed Forces Covenant.</p>
	<p>The Hampshire Record Office in Winchester has become the new home of the Hampshire Genealogical Society, bringing the Society's volunteers and Record Office staff together to offer a one-stop-shop of support for people researching their family history</p>
	<p>A Community Researchers Programme has launched, which has recruited 13 community researchers from a range of backgrounds to give the Council greater access to views of minority groups. The researchers have been involved in gathering the views of people from ethnic minority groups or nationalities on the impact of COVID-19 on their communities in Hampshire, and on services to support mental wellbeing and prevent suicide</p>

Appendix 2: Sources of internal and external validation

Assessment title	Area	External/internal	Latest judgement
Children's Services			
Inspection of Local Authority Children's Services	Full children's social care inspection	External – Ofsted	Hampshire was judged as <i>Outstanding</i> across all areas in June 2019.
Inspection of children's homes	Residential care homes inspection	External – Ofsted	<p>Ofsted resumed graded inspections of residential and secure children's homes with effect from 1 April 2021.</p> <p>Six of the 10 homes in Hampshire have been inspected since April 2021 and five are currently graded Outstanding or Good.</p> <p>Three homes were temporarily closed in April 2020 to support the service during the COVID-19 pandemic re-opened in July 2021. Two have been reopened, while one remains temporarily closed.</p>
School Inspections	Inspections of schools	External – Ofsted	As at the end of August 2021, 93.2% of schools were judged to be <i>Good</i> or <i>Outstanding</i> by Ofsted. Ofsted inspections were suspended due to COVID-19, but have now restarted.
Social care self-assessment	Self-evaluation is an integral element of inspection of the local authority children's services (ILACS) framework	Internal and external – shared with Ofsted prior to annual conversation with the Director of Children's Services	The 2020 Social Care Self-Assessment was sent to Ofsted ahead of the annual conversation which took place on 31 March 2021.

Assessment title	Area	External/internal	Latest judgement
Inspection of Hampshire youth offending services	YOT inspection	Her Majesty's Inspectorate of Probation	Overall <i>Good</i> 2018. The inspectorate considered the arrangements for organisational delivery, the quality of court disposals, and out-of-court disposals work when making its judgement www.justiceinspectorates.gov.uk/hmiprobation/inspections/hampshireyos/ This is a four-year inspection programme which will be extended because of COVID-19.
Restorative Justice Council's Restorative Services Quality Mark	Youth Offending Team	External – Restorative Justice Council	Restorative Services Quality Mark awarded in April 2016 and applies until March 2023
Adults' Health and Care			
Adult Social Care Services Inspection	Inspection of in house provided residential and nursing homes	External – Care Quality Commission	Of 29 registered Council-run services (covering nursing homes, residential care homes, domiciliary care, and the shared lives service) 25 are rated <i>Good</i> Three care homes are rated as <i>Require Improvement</i> , and the Shared Lives Service has not yet been inspected.
Gold Standards Framework	Residential and nursing homes	External - National Gold Standards Framework (GSF) Centre in End of Life Care	Four of the County Council's residential and nursing homes have maintained their Platinum accreditation with the Gold Standards Framework: <ul style="list-style-type: none"> • Emsworth House • Fleming House • Malmesbury Lawn • Westholme
Economy, Transport and Environment			

Assessment title	Area	External/internal	Latest judgement
Accreditation to ISO9001:2015 – Quality Management	Economy, Transport & Environment (ETE) Department – whole department	External – British Standards Institute (BSI)	Last assessment (May 2021) resulted in accreditation being successfully maintained. Audits occur twice a year, with surveillance assessments continuing remotely following COVID-19 restrictions. The next assessment is due in November 2021.
Culture, Communities and Business Services			
Operational Authorisation (Replaces the Permission for Commercial Operations)	Drone Service (Asbestos)	External – The Civil Aviation Authority	Permission granted from 19 th Aug 2021 until and including 19 th Aug 2022.
UKAS Accreditation	Hampshire Scientific and Asbestos Management services following an annual assessment	External – UKAS (UK Accreditation Service)	UKAS provide accreditation that Hampshire's scientific testing and inspection activities are conducted to the standard set out in ISO 17020 and 17025 and comply with the Forensic Regulators Code of Practice. UKAS audit Hampshire Scientific Service annually for compliance and the last assessment was in May 2021 - accreditation was maintained
Adventure Activities Licensing Services (AALS) Inspection	Hampshire Outdoor Centres	External – Adventure Activities Licensing Authority	Calshot Activities Centre: Validation expires July 2023 Hampshire and Cass Foundation Mountain Centre: Validation expires July 2022

Assessment title	Area	External/internal	Latest judgement
Learning Outside the Classroom (LOtC)	Hampshire Outdoor Centres	External - Council for Learning Outside the Classroom (CLOtC)	Calshot Activities Centre: Validation expires September 2023 Tile Barn Outdoor Centre: Validation expires Aug 2022 Runway's End Outdoor Centre. Validation expires Feb 2023
Adventuremark	Hampshire Outdoor Centres	External - Adventure Activity Industry Advisory Committee (AAIAC)	Calshot Activities Centre: Validation expires September 2023 Tile Barn Outdoor Centre: Validation expires Aug 2022 Runway's End Outdoor Centre. Validation expires Feb 2023
National Indoor Climbing Award Scheme (NICAS)	Hampshire Outdoor Centres	External - ABC Training Trust	Calshot Activities Centre: Validation expires at the end of Sept 2022
Royal Yachting Association (RYA) Recognised Training Centre	Hampshire Outdoor Centres	External - Royal Yachting Association (RYA)	Calshot Activities Centre – Recognised Training Centre – validation expires January 2022
Royal Yachting Association (RYA) Sailability accreditation	Hampshire Outdoor Centres	External - Royal Yachting Association (RYA)	Calshot Activities Centre – Recognised Training Centre accredited to provide accessible shore-based facilities for sensory, physical or other disabilities – validation expires January 2022
British Canoeing Quality Mark (BC)	Hampshire Outdoor Centres	External - British Canoeing	Calshot Activities Centre – Quality mark – expires December 2021

Assessment title	Area	External/internal	Latest judgement
Green Flag Awards	Outdoor accreditation for a variety of areas	External - Keep Britain Tidy	Awards resumed post-COVID-19 and Green Flag awarded in 2021 to all the Country Parks. Royal Victoria Country Park and Staunton Country Park have also been awarded the Green Heritage Award October 2021.
Ease of Use Survey	Volunteer survey of the Rights of Way network	External	A minimum of 5% of the network is audited each year (2.5% twice a year, in May and November), based on a set methodology. There are no available figures in May 2021 due to scaled down activity with Ramblers Association.
Sites of Special Scientific Interest (SSSIs)	Countryside sites in Hampshire, as part of UK wide assessment	External – Natural England	Natural England assesses the condition of SSSIs using Common Standards Monitoring (CSM) ¹ . One of the largest grassland sites in southern England owned by HCC and Natural England has recently been reassessed as in 'Favourable' condition, improving on its previous rating of 'Unfavourable Recovering' condition.
Rural Payment Agency (RPA) Inspections	Countryside sites with Pillar 1 and Pillar 2 common agricultural agreements in place	External - Rural Payment Agency (RPA)	The Rural Payments Agency (RPA) inspects a percentage of agreements each year on behalf of Natural England. The inspections check agreement holders are meeting the schemes' terms and conditions
Animal and Plant Health Agency (APHA) checks	Inspect animal health and welfare	External - Animal and Plant Health Agency	Spot check countryside sites for animal health and welfare and plant disease

Assessment title	Area	External/internal	Latest judgement
Food Hygiene Ratings	Countryside Country Park cafes	Environmental Health Officer	Current ratings: 5-star ratings at Manor Farm, Staunton Farm, Titchfield Haven, Royal Victoria, Lepe Country Parks and 4-star ratings at Queen Elizabeth Country Park
General Register Office (GRO) – Stock and Security Audit	Registration – provides assurance to the GRO Compliance and Performance Unit	External - General Register Office	Received positive high rating in 2016, Next assessment was due November 2020 (4-year cycle for those with a high rating), but this has been delayed by GRO due to impact of COVID-19 and date for next assurance review will be 3 rd May 2022
General Register Office (GRO) Annual Performance Report	Registration-provides assurance to the GRO on local performance against agreed KPIs and improvement plan	External - General Register Office	Last report – Aug 2021 (slight delay in submission due to COVID-19 impacts). Positive comments received regarding performance and development of service. Next report and submission will be June 2022
Hyperactive Children's Support Group's Highest Award for Excellence in School Catering	HC3S annual assessment to retain accreditation for removal of specific additives in primary school meals	External - Hyperactive Children's Support Group	Current accreditation has been extended to September 2021 due to COVID-19. New date for re-accreditation yet to be confirmed
Annual allergen audits	HC3S	Internal	Allergen audits are now completed internally. During the academic year, Sept to Aug, 69 were completed, with an average score of 91.2% compliance against HC3S standards

Assessment title	Area	External/internal	Latest judgement
Annual kitchen audits	HC3S internal audit covering various aspects of catering operation i.e. health and safety, training, finance	Internal	Healthy Kitchen Assessments (HKA's) are undertaken throughout the year and records are held of all those completed per academic year (Sept to Aug). COVID-19 impacted access to schools for 20/21 and 100 HKAs were completed. The average score was 95.2% compliance against the standards set by HC3S
Food for Life Served Here	HC3S	External - Soil Association	Bronze re-accreditation achieved in January 2021 having been assessed against their criteria as providing freshly made, locally sourced food
Institute of Road Transport Engineers (IRTE) Workshop and Technician Accreditation	Hampshire Transport Management	External - Freight Transport Association (FTA)	HTM have an external accreditation and audit by the FTA every 3 years for the workshop and technicians to be IRTE accredited. All 5 workshops were audited and passed in 2021, with the next audit due by Easter 2024.
Compliance with the Port Marine Safety Code	River Hamble Harbour Authority	External - Maritime and Coastguard Agency	Certification of compliance with the Port Marine Safety Code. Compliance at 3 yearly intervals. Expires March 2024
Compliance with Merchant Shipping (Oil Pollution Preparedness Response and Co-operation Convention Regulations 1998)	River Hamble Harbour Authority	External - Maritime and Coastguard Agency	Endorsement of Oil Spill Contingency Plan. Compliance with Merchant Shipping (Oil Pollution Preparedness Response and Co-operation Convention Regulations 1998). 5 yearly intervals. Expires August 2023

Assessment title	Area	External/internal	Latest judgement
Compliance with the Merchant Shipping and Fishing Vessels' (Port Waste Reception Facilities) Regulations 2003	River Hamble Harbour Authority	External - Maritime and Coastguard Agency	Endorsement of Port Waste Management Plan. Compliance with the Merchant Shipping and Fishing Vessels' (Port Waste Reception Facilities) regulations 2003. 3 yearly intervals. Expires September 2023
Corporate Services			
2019 National Inclusion Standard	Corporate	External – Inclusive Employers	Participated in the 2019 Standard Assessment and awarded <i>Bronze</i> (September 2019) – accreditation remains valid in 2021/22
Accreditation to ISO20000 Service Management and ISO27001 Information Security for IT services	IT services.	External - British Standards Institute (BSI)	Audited on compliance in September 2020, which was awarded with no areas of non-conformity. The accreditation remains valid until September 2023
Public Sector Internal Audit Standards	Audit services	External - Institute of Internal Auditors	Fully compliant – awarded September 2020 (valid 2020-2025)
Shared Services infrastructure and business processes have been independently accredited to ISAE3402	Shared Services	External – audit undertaken by Ernst and Young	ISAE3402 was achieved in March 2021 based on the design and operating effectiveness of the control environment. This enables all partner organisations to get independent assurance comfort to an external accredited standard on the overall control environment.

Assessment title	Area	External/internal	Latest judgement
Annual Payment Card Industry (PCI) Data Security Standard	Corporate	Internal audit	Self-assessment against an industry standard, but is subject to Independent Internal Security Assessor. Self assessment successfully completed, assessed and submitted in October 2021.
Lexcel Accreditation for Legal Services	Legal Services	External – Law Society	Awarded by the Law Society to practices that are committed to Legal Excellence. Last assessed in December 2020, with an updated assessment planned for December 2021.

Serving Hampshire Q1 and Q2 Performance Report 2021/22

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**Policy and Resources Select Committee
January 2022**



The *Serving Hampshire* Strategic Plan 2021-25

- A new Strategic Plan was adopted by Hampshire County Council in Summer 2021, setting out the main priorities and outcomes to be achieved for Hampshire.
- This report is the first to consider performance against the new Plan.

Strategic Objectives



Hampshire maintains strong and resilient economic growth and prosperity



People in Hampshire live safe, healthy and independent lives



People in Hampshire enjoy a rich and diverse environment



People in Hampshire enjoy being part of strong, inclusive, resilient communities

Performance reporting arrangements

- Report against the ***Serving Hampshire Strategic Plan***.
- Set of **core performance metrics** and risk rating.
- **Directors' reports** – key achievements and risks.
- Increased focus on **external sources of validation**.
- Safeguarding and major programmes reported separately.

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Overall performance

Overall performance measured against *Serving Hampshire* has been assessed as **good**.

The County Council performed well in the delivery of core public services during the first half of 2021/22 against its *Serving Hampshire* Strategic Plan, with nearly three quarters of performance measures showing improved or maintained performance.

Despite the continuing impact of COVID-19, budget constraints and other on-going externally driven challenges, no areas of performance were identified as high risk and Directors provided assurance against this positive picture for the first two quarters of 2021/22. This reflects ongoing work by departments in the recovery from the pandemic and the exemplary ongoing commitment of staff.

Performance Highlights



Maintaining strong and resilient economic growth and prosperity by:

- returning services to full capacity as COVID-19 pandemic restrictions are lifted.
- enabling businesses to access unspent Apprenticeship Levy funding to take on and develop apprentices.
- introducing hybrid working and a phased return of office-based County Council staff.



Sustaining a rich and diverse environment by:

- reusing road materials dug up during maintenance operations to reduce CO2 emissions by 67,500kg
- working with partners to develop a sustainable long-term improvement plan for Chichester and Langstone Harbours
- funding businesses to develop cycle facilities for commuters



Supporting people to live safe, healthy and independent lives by:

- providing 2,135 additional school places.
- doubling the number of eBooks issued by libraries.
- addressing recruitment challenges by positively promoting careers in the care sector.
- awarding grants of over £2 million to summer schemes that provide food and activities to children who are eligible for free school meals.



Developing strong, inclusive, resilient communities by:

- launching a new support network for foster carers/children.
- supporting the Afghan refugee resettlement programme.
- approving funds to support clinically vulnerable residents to safely re-engage with their local communities post COVID.
- ensuring residents and stakeholders had the opportunity to have their say on how the Council addresses its budget shortfall.

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HAMPSHIRE COUNTY COUNCIL Report

Committee:	Policy and Resources Select Committee
Date:	21 January 2022
Title:	Annual IT Update
Report From:	Director of Corporate Operations

Contact name: Simon Williams, Head of IT

Tel: 0370 779 7809

Email: Simon.williams2@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to provide an annual IT update to committee members. It considers the main IT activity over the past year and summaries the priorities ahead.

Recommendation

2. It is recommended that this report is noted by the Committee.

Contextual information

3. As well as underpinning day-today business operations, IT activity has focussed on the major programmes of the County Council including the Adults Health & Care social care system replacement, the Children's Services social care system replacement and the HPSN network replacement, as well as supporting the development roadmap for the Shared Services partnership, and delivering numerous projects to support Tt2021 and SP23 across the organisation.
4. IT Services has been critical in enabling the County Council, including the democratic process, to operate effectively during the Coronavirus pandemic and subsequently enabling staff to return safely to the office. This has continued to prove the value of the IT transformation undertaken in recent years.
5. Having met the Tt2021 saving target well ahead of March 2021, IT Services have already made good progress against its SP23 target of £2.35m.
6. IT and Data Security remains a key focus and IT has achieved recertification against appropriate national and international standards, including the Public

Service Network (PSN) Code of Connection, ISO270001 and the Payment Card Industry (PCI) Data Security Standards.

IT Finance

7. The following table summarises the IT internal cash limit budget;

	2020/21 actuals	Original 2021/22 budget	Proposed budget 2022/23
	£000	£000	£000
Net Expenditure = Cash Limit	35,652	24,255	27,531

8. The high level of actuals in 20/21 was the result of IT projects funded from outside of the IT cash-limit. Planned additional funding was brought in during 20/21 as follows:

- Corporate Support for Business T19 & T21 projects: £5,283k
- Partners Development Fund: £382k
- IT Reserves: £1,176k
- COVID Support £2,723k
- Cost of Change funding £2,503k

9. The variance between the original 2021/22 budget and the proposed budget for 2022/23 is caused by growth including:

- Department funding for growth of centralised services: £715k (for 2 years)
- Corporate Support: £1,348k
- Inflationary growth: £742k
- Reserve changes: £272k

IT Performance Metrics

10. Traditional IT metrics are less relevant in a modern business where IT performance is measured by business outcomes more than unit costs of IT, system response times and availability of services. The following nonetheless give an indication of the underlying IT performance and scale of activity:

11. In Dec'21, IT Services had 360 permanent members of staff, with 46 active contractors on its books and employs a further 31 temporarily funded staff posts. In the last year, the trend can be described as follows:
 - whilst the number of permanent posts has remained broadly constant, operational changes have led to some reconfiguration within the department, including the discontinuation of many Schools IT services, and an increased focus on security.
 - a reduction in the overall number of temporary staff – mainly contractors - due to a modest reduction in project demand.
12. The IT Service Desk is currently receiving an average of 6,000 incidents per month (reduced by 1,800pm), driven by the investment in previous years on Hantsnet Modern, Office 365 and Remote Working. 44% of incidents were raised via self-service.
13. The IT Service Desk is also receiving an average of 2,500 service requests per month (up by 400pm) driven largely by the move to hybrid working/home working as people request the equipment to allow for effective working. There have been rises in common items such as Headsets and Monitors
14. When contacting the Service Desk by phone, users have an average wait time of under 1 minute (was 6 minutes in 2020). This partially reflects the special measures that were in place during 2020, and improvements driven by the adoption of the Touchpoint Call Centre solution.
15. 89% of all incidents have been resolved within Service Level Targets – a small drop from 2020. This reflects the type and complexity of incidents, driven by the move to working from home and the reduced use of fixed devices which has led to more calls requiring customer contact to resolve.
16. Overall IT customer satisfaction levels are monitored through a regular automated and randomised electronic survey on a quarterly basis. Satisfaction levels for most corporate IT systems remains high with an overall user satisfaction rating of 3.8 on a scale of 0–5 – the same as 2020. Services rated the highest include Microsoft Teams (4.1), Portable Devices (4.0) and IT Support (3.9). The lowest rated service was the Go-Online library service (2.9), however the survey was prior to delivery of a project to replace this service.
17. 56 projects have been closed in 2021, with a similar number in delivery as of Dec'21. 55 additional projects have been stopped during planning, demonstrating that rigorous checks are in place.
18. During 2021, 89% of projects delivered and rated by the customer have been rated as 'Good' or 'Excellent' – an improvement of 7% over 2020.

Main IT activities over the last 12 months

19. IT's activities and achievements over the last 12 months include the following:

- **Careworks CareDirector** – IT has played a leading role in the initial specification and development of Adults & Health Cares' social care system replacement.
- **Servelec Mosaic** – IT has played a leading role in the initial specification and development of Children's Services' social care system replacement.
- **Return to Work** – IT has undertaken considerable work to enable the return of staff to office working where required, in both FM managed and non-FM managed offices. This has included;
 - Installation of approximately 1,350 brand new items of IT kit
 - Moved approximately 1,100 sets of existing kit, either as part of accommodation moves or swapped in to replace "end of life" kit
 - Returned approximately 1,600 "end of life" devices for decommissioning
- **Mobile Replacement** – replaced or retired 2815 mobile phone handsets that had reached the end of their three-year lifecycle.
- **Cyber Security** – Including the delivery of cyber security training to staff and the procurement and installation of an offline backup solution to ensure that data centre services can be restored in the event of a successful ransomware attack.
- **HPSN3**– This is a significant programme to replace the existing HPSN 2.1 network framework which expires in December 2022. This year's activity has focused primarily on procurement of services that will provide the Future Network for Schools and the Corporate WAN.
- **Highways Customer Contact Strategy** – replacement and expansion to allow the general public to report problems on Hampshire's highways and to request specific services from the Highways and the wider ETE Department.
- The **Department IT T21 and SP23 programmes** have delivered numerous additional projects supporting the delivery of T21 and SP23 savings across HCC.
- Supporting the Shared Services Partnership roadmap to develop the IBC customer contact model.
- IT Services has been re-accredited against the following national and international standards:
 - **Public Service Network (PSN) Code of Connection**
 - **ISO20000** – International standard for IT Service Management
 - **ISO27001** - International standard for Information Security Management
 - **Payment Card Industry Data Security Standard (PCI DSS)**

Main Activities Looking Forward

20. The priorities for the coming year remain focussed on supporting the Council and its partners to deliver the maximum efficiency and productivity through the best use of IT. Key priorities will include:
- Executing projects on the delivery plan in support of the final departmental Transformation to 2021 and Savings Programme to 2023 initiatives.
 - Working with departments to develop a programme of work for 2023 and beyond.
 - Implementation and rollout of the CareDirector and Mosaic social care platforms.
 - Implementation and rollout of the HPSN 3 services, replacing HPSN 2.1 services ahead of the Dec'22 contract expiry.
 - A Device Refresh programme to replace circa 6000 laptops which will be end-of-life in 2022.
 - Delivery of Chatbots for a small number of IBC and ETE services.

Saving Programme to 2023

21. During 2021, IT have continued to support the organisation with its Saving Programme to 2023 initiatives whilst delivering its own savings.
22. IT has been set a target of £2.35m for Saving Programme to 2023.
23. These savings will be delivered through:
- Implementing operational efficiencies and removing surplus posts
 - Review commercial contracts and management of licenses
 - Continuing rationalisation and modernisation of desktop and data centre services
24. In December 2022, IT had already banked £897k of SP23 savings.

Consultation and Equalities

25. As this is an update report, no consultation has been undertaken.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	Yes
People in Hampshire live safe, healthy and independent lives:	Yes
People in Hampshire enjoy a rich and diverse environment:	Yes
People in Hampshire enjoy being part of strong, inclusive communities:	Yes

Section 100 D - Local Government Act 1972 - background documents	
<p>The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)</p>	
<u>Document</u>	<u>Location</u>
None	

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

See guidance at <https://hants.sharepoint.com/sites/ID/SitePages/Equality-Impact-Assessments.aspx?web=1>

Insert in full your **Equality Statement** which will either state:

- why you consider that the project/proposal will have a low or no impact on groups with protected characteristics or*
- will give details of the identified impacts and potential mitigating actions*

Not Applicable – This is an update report.

- Climate Change Impact Assessment:** This is an update report. It does therefore not make any proposals which will impact on climate change.

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HAMPSHIRE COUNTY COUNCIL

Report

Committee:	Policy and Resources Select Committee
Date:	21 January 2022
Title:	Approval of Working Group
Report From:	Chief Executive

Contact name: Louise Pickford, Democratic Services Officer

Tel: 0370 779 1898

Email: louise.pickford@hants.gov.uk

Purpose of this Report

1. The purpose of this report is for the Policy and Resources Select Committee to fulfil its role of coordinating scrutiny. The Policy and Resources Select Committee is asked to approve the initiation of working groups and sub committees by the other Select Committees in accordance with Paragraph 1.1.Chapter 3 Part 3 of the County Council's Constitution.

Recommendation

2. That the Policy and Resources Select Committee supports the proposed 20mph Speed Limit Policy Review Task and Finish Working Group to be undertaken by the Economy, Transport and Environment (ETE) Select Committee.

Economy, Transport and Environment Task and Finish Working Group: 20mph Speed Limit Policy

3. At the ETE Select Committee held on 18 November 2021, the Select Committee resolved to investigate a task and finish working group regarding review of the current 20mph speed limits across the County and to consider whether the current Hampshire policy for 20mph limits and zones, that was set in 2018 to prioritise limited funding and resources towards reducing casualties, remains appropriate and aligns with other key policy aims in relation to the County Councils emerging transport approach and our climate change response. If agreed, this working group will be formally established at the 27 January 2022 ETE Select Committee meeting.

Consultation and Equalities

4. No consultation has been required.
5. An equalities impact assessment will be undertaken as required when any service changes are being proposed. This report is only regarding initiating a piece of review work and therefore is not proposing any changes, therefore no impact is expected as a result of this report.

Climate Change Impact Assessment

6. Hampshire County Council utilises two decision-making tools to assess the carbon emissions and resilience impacts of its projects and decisions. These tools provide a clear, robust, and transparent way of assessing how projects, policies and initiatives contribute towards the County Council's climate change targets of being carbon neutral and resilient to the impacts of a 2°C temperature rise by 2050. This process ensures that climate change considerations are built into everything the Authority does.

7. Climate Change Adaptation and Mitigation.

The carbon mitigation tool and climate change adaptation tools were not applicable on this occasion because the decision relates to a programme that is strategic/administrative in nature.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	no
People in Hampshire live safe, healthy and independent lives:	no
People in Hampshire enjoy a rich and diverse environment:	no
People in Hampshire enjoy being part of strong, inclusive communities:	no
This proposal does not link to the Strategic Plan but, nevertheless, requires a decision because:	
It is a requirement of the Constitution that the Policy & Resources Select Committee agrees the appointment of working groups for the other Select Committees.	

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents	
The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)	
<u>Document</u>	<u>Location</u>
None	

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- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

An equalities impact assessment will be undertaken as required when any service changes are being proposed. This report is only regarding initiating a piece of review work and therefore is not proposing any changes, therefore no impact is expected as a result of this report.

HAMPSHIRE COUNTY COUNCIL

Report

Committee:	Policy and Resources Select Committee
Date:	21 January 2022
Title:	Work Programme
Report From:	Chief Executive

Contact name: Louise Pickford, Democratic and Members Services

Tel: 0370 779 1898 **Email:** Louise.pickford@hants.gov.uk

Purpose of the Report

1. To review and agree the Work Programme for the Policy and Resources Select Committee.

Recommendation

2. That the Committee agrees the Work Programme as attached and makes any amendments as necessary.

REQUIRED CORPORATE OR LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	Yes

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

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Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

This is a scrutiny review document setting out the work programme of the Committee. It does not therefore make any proposals which will impact on groups with protected characteristics.

3. Climate Change Impact Assessment:

This is a scrutiny review document setting out the work programme of the Committee. It does therefore not make any proposals which will impact on climate change.

WORK PROGRAMME – POLICY & RESOURCES SELECT COMMITTEE

Topic	Issue	Reason for inclusion	Status and Outcomes	21 Jan 2022	3 Mar 2022	23 Jun 2022	22 Sept 2022	17 Nov 2022
Pre-scrutiny	2021/22 Revenue Budget for Corporate Services	To pre-scrutinise the budget proposals for the Revenue budget for Corporate Services, prior to approval by the Executive Member for Policy and Resources	Budget considered annually in January.	X				
Pre-scrutiny	2021/2022 Revenue and Capital budgets (CCBS)	To pre-scrutinise the Revenue and Capital budgets for the CCBS Dept, prior to approval by the Executive Member for Commercial Strategy, Estates and Property and other Exec Mbrs covering the P&R portfolio	Budget considered annually in January	X				
Budget Monitoring		(a) End of Year Financial Report considered at summer meeting, to see how the	(a) Last considered June 2019					

Topic	Issue	Reason for inclusion	Status and Outcomes	21 Jan 2022	3 Mar 2022	23 Jun 2022	22 Sept 2022	17 Nov 2022
		<p>budget was managed for the year compared to plan.</p> <p>(b) Medium Term Financial Strategy – considered when appropriate to provide longer term financial context</p>	<p>(b) MTFS last considered Sept 2020.</p>					
For approval	Approval for ETE Select Committee to initiate a 20mph Speed Limit Policy Review Task and Finish Working Group	The setting up of working groups requires the approval of the P&R Select Committee		X				
Overview	Covid-19 Financial Update	For the Committee to receive an update regarding the financial impact of the Covid-19 crisis.	presented at the June 2020 mtg Retain for future update					

Topic	Issue	Reason for inclusion	Status and Outcomes	21 Jan 2022	3 Mar 2022	23 Jun 2022	22 Sept 2022	17 Nov 2022
Overview	Serving Hampshire - Performance	To monitor how performance is managed corporately and consider the performance information to support identification of areas to focus scrutiny.	Members requested to consider the performance report annually. Last received June 2021, next update expected summer 2022. Mid-year update due Jan 2022.	X		X		
Overview (Annual Item)	IT developments and issues (including Digital Strategy)	Monitoring contribution of IT to change programmes, major projects (e.g. rural broadband) and policy issues in relation to underpinning council services (e.g. disaster recovery plans)	Update considered annually at January mtg.	X				
Crime & Disorder (Annual Item for Nov mtg)	Duty to review, scrutinise, and report on the decisions made, and actions taken by 'responsible authorities' under the Crime and Disorder Act.	This duty passed from the Safe & Healthy People Select Committee to this committee in May 2014	Annual update on work of Hampshire Community Safety Strategy Group plus particular focus topic: Child Exploitation - Nov 2018 Reducing Serious Violence - Nov 2019 County Lines – Nov 2021					X

Topic	Issue	Reason for inclusion	Status and Outcomes	21 Jan 2022	3 Mar 2022	23 Jun 2022	22 Sept 2022	17 Nov 2022
Collation of Annual Report of Select Committees activity (Annual Item)	To support oversight of the scrutiny function, and the role of this committee to ensure scrutiny activity is having impact and being evaluated.	The Constitution requires that this committee report to Full Council annually providing a summary of the activity of the select committees	Annual report to this meeting in June and submitted to Full Council in July			X		
Overview	Gigabit Broadband Voucher scheme	Requested by the Committee at its Sept 2021 mtg	To receive an update on the scheme in March 2022		X			
Overview	Climate Change Strategy	**only in respect of resources in the context of budget provision						
Overview	Local Enterprise Partnerships	Requested by Chairman	Introductory presentation Nov 2018. Chief Executive of both LEPs gave a presentation to Nov 2020 meeting. Retain for future meeting.					

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